

# RATTLESDEN PARISH COUNCIL

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## Minutes of the Ordinary Meeting of the Council held on 29 November 2022 at 7:30pm in Rattlesden Village Hall

**Present:** Cllr Kerry Burn (Chairman), Cllr Tony Edwards (Vice Chairman), Cllr Stephen Atkinson, Cllr Peter Brooke, Cllr Russell Morley.

**In Attendance:** District and County Cllr Penny Otton, Parish Clerk Andrew Scott, and three members of the public.

**2022/072 Apologies for absence**

Apologies for absence were received from Cllr Goodlad and Cllr Jewers.

**2022/073 Declarations of Interest**

None.

**2022/074 Minutes of the Last Parish Council Meeting**

It was agreed that the minutes of the Ordinary Meeting of the Parish Council held on 25 October 2022 be approved.

**2022/075 Matters arising from the minutes**

**075.1/064.1 2022CIL Funds**

The consultation via the village web site would take place in the new year.

**075.2/069.1 Hanging Hill Allotments**

The lease from Suffolk County was being amended to clarify the point raised at the meeting, and a signature copy would be sent. The meeting with the Association had been constructive, and an amended draft agreement was being prepared for discussion.

**075.3/070 Replanting and maintenance of Jubilee Wood**

Cllr Atkinson and Carol Williamson had met on site with representatives of Suffolk Wildlife Trust and the Babergh Mid Suffolk Biodiversity Team to discuss the replanting, and they would endeavour to maintain contact with them, and with the school, for the long term benefit of the project. Maintenance costs would need to be allowed for in next year's budget.

**2022/076 District and County Councillor Report**

Cllr Otton introduced her report, which had been circulated with the meeting papers, and would be appended to the minutes. Since sending her report she had received confirmation that £900 would be paid to the Council as a contribution from her Locality Budget towards the cost of the fourth Speed Indicator Device. It was agreed that links to the Suffolk County Council cost of living budget survey and sources of support pages could be added to the village web site.

**2022/077 Public Comment and Questions on Agenda Items**

Questions were asked about a potential planning application and funding support for a local group, which would be followed up by the Clerk.

**2022/078 Planning**

**078.1 New applications received:** None

**078.2 Applications considered by email in view of the consultation deadline:** None.

**078.3 To note any planning applications granted/refused including:** None notified.

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**2022/079**

## **Finance**

**079.1 Financial Report:** The Clerk's financial report to 31 October was received. The current account balance stood at £122.04 and the deposit account at £102,247.86, and it was agreed that the reconciliation be approved and duly signed.

**079.2 Payments Schedule:** The schedule of payments for November was approved, as appended to the minutes.

### **079.3 Requests for donations:**

**a) Headway Suffolk:** it was agreed to donate £50

**b) Citizens Advice Mid Suffolk:** it was agreed to donate £100.

**2022/080**

## **Governance**

The Council's Systems of Internal Control, as set out in the papers, were reviewed. It was agreed

- a) That the Council's governance arrangements and internal control systems were appropriate and effective.
- b) That all actions arising from the 2021-22 were complete or in hand for completion by the year end.
- c) That there were no other actions required or outstanding.

**2022/081**

## **Matters to be brought to the attention of the Council**

The recent vandalism of the Pavilion was noted with regret. Two parishioners had written volunteering assistance with legal and IT matters, which councillors noted with gratitude. A parishioner had come forward to volunteer to lead on the Roman Rise allotments. Cllr Edwards hoped to meet with the developers Hartog Hutton in mid December to discuss the handover.

**2022/082**

## **Next Meeting**

In view of the timetable for submission of the 2023-24 precept, it was agreed to bring the January meeting forward by a day to Monday 30 January, 7:30pm, and to arrange a single item meeting earlier in January.

**There being no further business, the meeting closed at 8.35pm.**