

# RATTLEDEN PARISH COUNCIL

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## Minutes of the Ordinary Meeting of the Council held on 24 May 2022 at 6:45pm in Rattlesden Village Hall

**Present:** Cllr Kerry Burn (Chairman), Cllr Steve Atkinson, Cllr Peter Brooke, Cllr Tony Edwards, Cllr David Goodlad, Cllr Russell Morley.

**In Attendance:** Three members of the public  
Parish Clerk Andrew Scott.

**2022/012 Election of Chairman**

It was proposed by Cllr Edwards, seconded by Cllr Atkinson, that Cllr Burn be elected Chairman for the coming year. The proposal was carried.

**2022/013 Declaration of Acceptance of Office**

Cllr Burn duly signed the Declaration of Acceptance of Office of Chairman.

**2022/014 Election of Vice-Chairman**

It was proposed by Cllr Morley, seconded by Cllr Brooke, that Cllr Edwards be elected Vice-Chairman for the coming year. The proposal was carried.

**2022/015 Apologies for Absence**

Cllr Jewers.

**2022/016 Declarations of Interest**

None.

**2022/017 Minutes of the Last Parish Council Meeting**

It was proposed by Cllr Edwards, seconded by Cllr Morley, that the minutes of the Ordinary Meeting of the Parish Council, held on 26 April, be signed as true record. The proposal was carried.

**2022/018 Appointments to External Bodies**

It was resolved that Cllr Edwards continue to represent the Council on the Rattlesden Village Hall Management Committee and that Cllr Brooke continue to be the Council representative on the Airfield Liaison Group.

**2022/019 Council Officers**

**019.1 Tree Officer:** It was resolved that Mrs Carol Williamson continue as the Council Tree Officer for 2022-2023.

**019.2 Footpath Officer:** It was resolved that Mrs Gaye Reid continue as the Council Footpaths Officer for 2022-2023.

**019.3 Finance Councillor:** It was resolved that Cllr Morley continue as Finance Councillor for 2022-2023.

**019.4 Wildlife Friendly Village Councillor:** It was resolved that Cllr Atkinson take on this role for 2022-2023.

**2022/020 Working Groups**

The members of the Finance and Development Working Group were confirmed as Cllr Morley, Cllr Edwards, Cllr Atkinson, and Cllr Goodlad. The members of the Housing Development Working Group were confirmed as Cllr Burn, Cllr Brooke and Cllr Jewers.

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**2022/021 Public Comment and Questions on Agenda Items**  
None.

**2022/022 Planning**  
**022.1 Applications:** DC/22/02237 Rattlesden Gliding Club. The Council had no objection. It was confirmed that the application was not for a second tow plane, and agreed that the situation would continue to be monitored through the Airport Liaison Group in view of the concerns felt by some residents.  
**022.2 Applications considered by email due to consultation deadlines:** DC/22/02151 Aquilo, Poy Street Green, Erection of two storey rear extension; DC/22/02198 Bressummer Cottage, Poy Street Green, Erection of two storey side extension; DC/22/02344 Manor Cottage, Half Moon Street, Works to Trees in a Conservation Area - Fell 1No. Walnut Tree. The Council had no objections.  
**022.3 Decisions:** none notified.

**2022/023 Finance**  
**023.1 Financial Report:** The report to 30 April was received. It was noted that the TSB current account stood at £36,261 and the deposit account at £48,093, and it was agreed that the reconciliation be approved and duly signed.  
**023.2 Payments Schedule:** The schedule of payments was approved, as follows:

<u>Payee</u>	<u>Reason</u>	<u>Payment</u>
		£
Parish Clerk	Salary (35 hours @ £11.97, Gross £418.95, Net £335.35)	335.35
Parish Clerk	Home working allowance (April, May @£26pm)	52.00
HMRC	PAYE	83.60
Village Warden	Salary (25 hours @ £10.00)	250.00
PP Garden Services	Grass cutting	48.00
The Felsham Gardeners	Cemetery and village maintenance	275.00
Cllr Atkinson	Reimbursement - Queen's Green Canopy Plaques	309.98
<b>TOTAL</b>		<b>£ 1,353.93</b>

**2022/024 Councillor Code of Conduct**  
It was agreed to adopt the Local Government Association Model Councillor Code of Conduct 2020.

**2022/025 Matters to be Brought to the Attention of the Council**  
It was noted that the title to the Community Land at Roman Rise, the site of the Jubilee Wood, was now registered to Rattlesden Parish Council at the Land Registry. A request for grant assistance had been received from Rattlesden Pre-School, and this would put on the June agenda. Cllr Goodlad reported that data downloaded from the speed indicator devices showed that they were effective in reducing average speeds. He agreed to produce a report that could be added to the village web site. The Jubilee Wood bench and the Queen's Canopy plaques were now fixed in place at Jubilee Wood. It was noted that there might be a need for ride grass cutting through the wood, and that this would be at the Council's expense. Cllr Brooke reported on events planned by Rattlesden Gliding Club. In response to other matters raised, the Clerk undertook to make enquiries

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about the three derelict garages and an overgrown hedge at Windyridge Road, the County's plans for verge cutting generally, to check the regulations regarding floral tributes in the cemetery with a view to a possible item in Revelations, and to review the state of the car park wall at St Nicholas Close.

**2022/025**      **Next Meeting**  
28 June, 7:30pm

**The meeting closed at 7.20pm.**

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