

RATTLEDEN PARISH COUNCIL

**Minutes of the Annual Meeting of the full Council held on-line
(via the Zoom video conferencing facility)
on 4 May 2021 at 7.00pm in the absence of a public Annual Meeting which could
not be convened due to the coronavirus (COVID-19) pandemic.**

Present: Cllr Kerry Burn (Chairman), Cllr Peter Brooke, Cllr Tony Edwards,
Cllr Dan Jewers, Cllr David Goodlad and Cllr Russell Morley.

In Attendance: Parish Clerk: Doug Reed.

2021/013 Election of Chairman

It was proposed by Cllr Edwards, seconded by Cllr Goodlad, that Cllr Burn be elected Chairman for the coming year. The proposal was carried.

2021/014 Declaration of Acceptance of Office

Cllr Burn duly signed the Declaration of Acceptance of Office of Chairman.

2021/015 Election of Vice-Chairman

It was proposed by Cllr Burn, seconded by Cllr Morley, that Cllr Edwards be elected Vice-Chairman for the coming year. The proposal was carried.

2021/016 Apologies for Absence

None.

2021/017 Declarations of Interest

None.

2021/018 Minutes of the Last Parish Council Meeting

It was proposed by Cllr Edwards, seconded by Cllr Morley, that the minutes of the Ordinary Meeting of the Parish Council, held on 27 April, be signed as true record. The proposal was carried.

2021/019 Appointments to External Bodies

It was resolved that Cllr Edwards continue to represent the Council on the Rattlesden Village Hall Management Committee and that Cllr Brooke continue to be the Council representative on the Airfield Liaison Group. .

2021/020 Council Officers

020.1 Tree Officer: It was resolved that Mrs Carol Williamson continue as the Council Tree Officer for 2021-2022.

020.2 Footpath Officer: It was resolved that Mrs Gaye Reid continue as the Council Footpaths Officer for 2021-2022.

020.3 Finance Councillor: It was resolved that Cllr Morley continue as Finance Councillor for 2021-2022.

020.4 Wildlife Friendly Village Councillor: It was resolved that Cllr Goodland take on this role for 2021-2022.

2021/021 Public Comment and Questions

None.

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2021/022 Finance

022.1 Financial Report: The report to 30 April was received. It was noted that the TSB current account stood at £11,632.58 and the deposit account at £58,224.88 further to which it was proposed by Cllr Morley, seconded by Cllr Burn, that the reconciliation be approved and duly signed. The proposal was carried.

022.2 Payments and Income: It was proposed by Cllr Morley, seconded by Cllr Burn, that the schedule of payments be approved. The proposal was carried. The schedule comprised the following:

- ◆ Litter-picker: salary (May) - £172.23;
 - ◆ Clerk: salary (May) - £403.70;
 - ◆ HMRC: PAYE (May) - £101.00; and
 - ◆ The Felsham Gardeners: Cemetery and village maintenance - £275.00.
- There was no income to report.

2021/023 Planning

023.1 Applications: There were no new planning applications for the Council to consider.

023.2 Applications - Responses: There were no applications which had had to be considered in advance of the meeting because of their deadlines.

023.3 Decisions: None.

2021/022 Matters to be Brought to the Attention of the Council

Cllr Burn and Cllr Jewers reported to the Council on the outcome of a meeting they had attended to discuss possible developments at the School. It was confirmed that a meeting with the Head Teacher, available for attendance by all councillors, would be sought for 25 May at the School. Cllr Burn and Cllr Edwards both noted problems with a footpath on Top Road which the Clerk was asked to report to Suffolk County Council.

2021/023 Next Meeting

It was noted that no date had yet been determined for the next Ordinary Meeting of the Council but would be established when further information was to hand regarding public face-to-face meetings in the context of the on-going coronavirus pandemic and venue availability.

The meeting closed at 7.30pm.