

RATTLESDEN PARISH COUNCIL

**Minutes of the Ordinary Meeting of the full Council held on-line
(via the Zoom video conferencing facility)
on 25 August 2020 at 7.00pm in the absence of a public Ordinary Meeting which
could not be convened due to the coronavirus (COVID-19) pandemic.
*Approved 29.09.20 (Minute 2020/037 refers)***

Present: Cllr Kerry Burn (Chairman), Cllr Peter Brooke, Cllr Tony Edwards,
Cllr David Goodlad, Cllr Dan Jewers, Cllr Russell Morley and
Cllr Julie Rayner.

In Attendance: County and District Cllr Penny Otton; and
Parish Clerk: Doug Reed.

2020/026 Apologies for Absence
None.

2020/027 Declarations of Interest
Cllr Morley declared a disclosable pecuniary interest in agenda item 6.1
(minute 2020/031.1) given his ownership of the property in question.

2020/028 Minutes of the Last Parish Council Meeting
It was proposed by Cllr Edwards, seconded by Cllr Jewers, that the
minutes of the decisions of the Parish Council taken on 28 July be signed
as a true record. The proposal was carried.

2020/029 District and County Councillor Report
Cllr Otton presented her report, as circulated previously. There were no
matters arising.

2020/030 Public Comment and Questions
None.

2020/031 Planning
031.1 Applications: *Cllr Morley left the meeting for this item.*
DC/20/03111 and DC/20/03112 Avis, Lower Road - erection of single-
storey side and rear extension; and Listed Building Consent. The Council
had no objection.
031.2 Decisions: It was noted that application DC/20/02668 1 Rectory
Meadow had been granted.

2020/032 Finance
032.1 Financial Report: The report to 31 July was received. It was noted
that the TSB current account stood at £8,925.85 and the deposit account at
£25,173.51 further to which it was proposed by Cllr Rayner, seconded by
Cllr Morley, that the reconciliation be approved and duly signed. The
proposal was carried.
032.2 Payments and Income: It was proposed by Cllr Goodlad, seconded
by Cllr Morley, that the schedule of payments be approved. The proposal
was carried. The schedule comprised the following:

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- ◆ Litter-picker: salary (August) - £168.56;
- ◆ Clerk: salary (August) - £383.00;
- ◆ HMRC: PAYE (August) - £95.80;
- ◆ Mr Roger Heard: 447th Bomb Group Memorial grass-cutting - £62.00 (Section 137 expenditure);
- ◆ The Felsham Gardeners: village grass-cutting - £115.00;
- ◆ The Felsham Gardeners: Cemetery grass-cutting - £200.00; and
- ◆ The Felsham Gardeners: Cemetery hedge-cutting - £200.00.

Income received was duly noted as follows:

- ◆ TSB: business (deposit) account interest (August) - £10.64.

032.3 Internal Audit 2019-2020: Councillors were pleased to receive the report from the internal auditor and acknowledged the recommendations therein. It was agreed that fuller consideration of the implications was needed and that this would be held over until the next meeting when more time would be available. Grateful thanks were extended to Mr Graham Reid for his professional and comprehensive work on behalf of the Council.

2020/033 Matters to be Brought to the Attention of the Council

Although not on the agenda, councillors were able to discuss the legal work being undertaken on its behalf towards the acquisition of community land kindly being gifted to the village by long-standing local benefactors. Given various outstanding queries it was agreed that the Clerk should summarise issues to be forwarded to the solicitor acting for the Council.

2020/034 Next Meeting

It was noted that the next Ordinary Meeting of the Council would be held on-line on Tuesday 29 September at 7.00pm.

Cllr Edwards offered to undertake a risk assessment of the Village Hall, in the context of a public Council meeting, such that councillors might then make a properly informed decision on when it might be possible to return to public face-to-face meetings.

The meeting closed at 7.35pm.