

RATTLESDEN PARISH COUNCIL

Minutes of the Ordinary Meeting of the full Council held on 30 July 2019 at 7.30pm in Rattlesden Village Hall

Approved 17.09.19 (Minute 2019/061 refers)

Present: Cllr Kerry Burn (Chairman), Cllr Peter Brooke, Cllr Tony Edwards, Cllr Dan Jewers, Cllr Russell Morley and Cllr Julie Rayner.

In Attendance: County and District Cllr Penny Otton;
Four members of the public; and
Parish Clerk: Doug Reed.

2019/044 Apologies for Absence
None.

2019/045 Declarations of Interest
None.

2019/046 Minutes of the Last Parish Council Meeting
It was proposed by Cllr Brooke, seconded by Cllr Burn, that the minutes of the Ordinary Meeting of the Parish Council, held on 25 June, be signed as a true record. The proposal was carried.

2019/047 District and County Councillor Report
Cllr Otton presented her report, as circulated previously. She noted the consultation on the Joint Local Plan being put forward by Babergh and Mid Suffolk District Councils and expressed her continued concerns about the impending removal of the public subsidy from a range of bus services in the county which included those through Rattlesden.

2019/048 Public Comment and Questions
Officers from the Community Council made the Parish Council aware of parking problems at the Pavilion whilst a resident reported on on-going concerns about scouring in the river which were the subject of a survey by the Environment Agency.

2019/049 Planning
049.1 Applications:
DC/19/03223 1A Top Road - erection of single-storey extension with roof lantern (following removal of existing conservatory), erection of first floor extension and insertion of two dormer windows and erection of front porch extension. The Council had no objection.
049.2 Applications - Responses: There were no applications which had had to be considered in advance of the meeting because of their deadlines.
049.3 Decisions: It was noted that applications DC/19/02683 Bruges Cottages, Lower Road and DC19/01604 land adjacent to the BT Exchange, Rising Sun Hill had been granted.

2019/050 Finance
050.1 Financial Report: The report to 30 June was received. It was noted that the TSB current account stood at £17,582.12 and the deposit account

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at £13,595.88 further to which it was proposed by Cllr Burn, seconded by Cllr Morley, that the reconciliation be approved and duly signed. The proposal was carried.

050.2 Payments and Income: It was proposed by Cllr Morley, seconded by Cllr Rayner, that the schedule of payments be approved. The proposal was carried. The schedule comprised the following:

- ◆ Litter-picker: salary (July) - £158.70;
- ◆ Clerk: salary (July) - £368.25;
- ◆ HMRC: PAYE (July) - £92.00;
- ◆ Litter-picker: salary (August) - £158.70;
- ◆ Clerk: salary (August) - £368.25;
- ◆ HMRC: PAYE (August) - £92.00;
- ◆ Mr Roger Heard: 447th Bomb Group Memorial grass-cutting - £62.00 (Section 137 expenditure);
- ◆ The Felsham Gardeners: Cemetery grass-cutting - £200.00;
- ◆ A.E.White Surfacing Ltd: kerbing to Birds Green - £620.00 + £124.00 VAT;
- ◆ Mid Suffolk District Council: waste bin emptying service - £430.00 + £86.00 VAT;
- ◆ Mid Suffolk District Council: uncontested election charge - £104.78;
- ◆ Glasdon UK Ltd: one litter bin and one dog waste bin - £135.42 + £27.08 VAT;
- ◆ Community Heartbeat Trust: defibrillator pads - £45.00 + £9.00 VAT (Section 137 expenditure). and
- ◆ Clerk: administrative expenses - £100.29.

Income received was duly noted as follows:

- ◆ TSB: business (deposit) account interest (July) - £11.13;
- ◆ Mid Suffolk District Council: cleansing grant (April-June) - £213.46; and
- ◆ Suffolk County Council: speeding device grant - £3,000.00.

050.3 Internal Audit 2018-2019: Councillors were pleased to receive the report from the internal auditor and to accept the recommendations therein. Particular attention was paid to the matter of the Community Infrastructure Levy and the implications for the Council which would be considered further by the Finance and Development Working Group. Grateful thanks were extended to Mr Graham Reid for the very professional and authoritative work he had carried out on behalf of the Council.

050.4 Kerbing - Cemetery Green: Councillors reviewed correspondence from A.E.White Surfacing Ltd. It was acknowledged, albeit reluctantly, that the Council would have to fund the application to Suffolk Highways for the required road management measures needed to enable the work to be carried out. Accordingly, it was resolved that the contractor be asked to press ahead with the kerbing work at the earliest opportunity.

2019/051 Working Group Reports

051.1 Housing Development: The Group had not met since the last Council meeting.

051.2 Finance and Development: The Group had not met since the last Council meeting.

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- 2019/052 Parish Council Composition**
Councillors considered the applications received for the vacant position and resolved that Mr David Goodlad be co-opted to serve on the Council until the next elections in 2023.
- 2019/053 Suffolk Highways Self-Help Scheme**
Whilst welcoming the Scheme in principle, which would allow the Council to undertake work such as verge-cutting and sign cleaning, it was noted that the funding on offer only extended to the provision of training and personal protective equipment. On that basis, it was felt that there was nothing to be gained from pursuing any work which would otherwise be the responsibility of Suffolk Highways. Progress with the Scheme would be kept under review in the hope that positive and constructive opportunities developed.
- 2019/054 Asset Repairs**
The repairs identified during the programme of asset inspections by councillors had been costed and it was noted that the total would be in the order of £1,400.00. It was resolved that they were necessary and the Clerk instructed to ask the contractor to proceed.
- 2019/055 Council Governance**
055.1 New Legislation, Codes or Regulatory Issues: None.
055.2 Risk Register, Policies and Internal Controls: There were no decisions or actions which impacted upon the Council risk register, policies or internal controls.
- 2019/056 Correspondence**
There were no issues arising from the list of correspondence.
- 2019/057 Matters to be Brought to the Attention of the Council**
Cllr Edwards reported on his attendance at a recent meeting of the Village Hall Management Committee. The Clerk noted that he had written to residents about Council concerns over the common land in Lower Road but had yet to receive an acknowledgement or response.
- 2019/058 Next Meeting**
It was noted that the next Ordinary Meeting of the Council would be held on Tuesday 24 September at 7.30pm in Rattlesden Village Hall.

The meeting closed at 8.35pm.