

RATTLESDEN PARISH COUNCIL

Minutes of the Annual Meeting of the full Council held on 22 May 2018 at 6.30pm in Rattlesden Village Hall

Approved 03.07.18 (Minute 2018/028 refers)

Present: Cllr Kerry Burn (Chairman), Cllr Peter Brooke,
Cllr Bridget Goodchild, Cllr Dan Jewers and Cllr Julie Rayner.

In Attendance: One member of the public; and
Parish Clerk: Doug Reed.

2018/012 Election of Chairman

It was proposed by Cllr Rayner, seconded by Cllr Jewers, that Cllr Burn be elected Chairman for the coming year. The proposal was carried.

2018/013 Declaration of Acceptance of Office

Cllr Burn duly signed the Declaration of Acceptance of Office of Chairman.

2018/014 Election of Vice-Chairman

It was proposed by Cllr Goodchild, seconded by Cllr Brooke, that Cllr Rayner be elected Vice-Chairman for the coming year. The proposal was carried.

2018/015 Apologies for Absence

Accepted from Cllr Russell Morley and Cllr Ted Wright both of whom were on holiday.

2018/016 Declarations of Interest

None.

2018/017 Minutes of the Last Parish Council Meeting

It was proposed by Cllr Brooke, seconded by Cllr Goodchild, that the minutes of the Ordinary Meeting of the Parish Council, held on 24 April, be signed as true record. The proposal was carried.

2018/018 Appointments to External Bodies

It was proposed by Cllr Burn, seconded by Cllr Rayner, that Cllr Goodchild be the Council representative on the Rattlesden Village Hall Management Committee. The proposal was carried. It was proposed by Cllr Burn, seconded by Cllr Rayner, that Cllr Brooke be the Council representative on the Airfield Liaison Group. The proposal was carried.

2018/019 Council Officers

019.1 Tree Officer: It was proposed by Cllr Burn, seconded by Cllr Rayner, that Mrs Carol Williamson be the Council Tree Officer for 2018-2019. The proposal was carried.

019.2 Footpath Officer: It was proposed by Cllr Burn, seconded by Cllr Rayner, that Mrs Gaye Reid be the Council Footpath Officer for 2018-2019. The proposal was carried.

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2018/20

Annual Governance and Accountability Return 2017-2018

It was proposed by Cllr Goodchild, seconded by Cllr Burn, that Section 1 of the Annual Governance and Accountability Return 2017/18 Part 3 - "Annual Governance Statement 2017/18" for Rattlesden Parish Council - be approved, completed and duly signed, as required, by the Chairman and Clerk. The proposal was carried.

2018/021

Finance

021.1 Financial Report: The report to 31 May was received. It was noted that the TSB current account stood at £7,667.60 and the deposit account at £13,508.42 further to which it was proposed by Cllr Goodchild, seconded by Cllr Burn, that the reconciliation be approved and duly signed. The proposal was carried.

021.2 Payments and Income: It was proposed by Cllr Burn, seconded by Cllr Goodchild, that the schedule of payments be approved. The proposal was carried. The schedule comprised the following:

- ◆ Litter-picker: salary (May) - £151.35;
- ◆ Clerk: salary (May) - £343.05;
- ◆ HMRC: PAYE (May) - £85.60;
- ◆ The Felsham Gardeners: Cemetery grass-cutting - £380.00;
- ◆ Mr Roger Heard: 447th Bomb Group Memorial grass-cutting - £60.00 (Section 137 expenditure);
- ◆ Rattlesden Village Hall Committee: village hall hire - £30.00;
- ◆ Mr David Peachey: dog bin repair - £35.00; and
- ◆ Anglian Water Business Ltd (National): Cemetery water - £10.48.

Income received was duly noted as follows:

- ◆ TSB: business (deposit) account interest (May) - £0.56; and
- ◆ J.Wright (Stonemason): Cemetery fees - £188.00.

021.3 Finance Councillor: It was proposed by Cllr Burn, seconded by Cllr Rayner, that Cllr Morley be appointed Finance Councillor. The proposal was carried.

021.4 Annual Governance and Accountability Return 2017-2018: It was proposed by Cllr Goodchild, seconded by Cllr Burn, based upon the approved annual accounts, that Section 2 of the Annual Governance and Accountability Return 2017/18 Part 3 - "Accounting Statements 2017/18" for Rattlesden Parish Council - be approved, completed and duly signed, as required, by the Chairman and Clerk. The proposal was carried.

2018/022

Public Comment and Questions

A resident confirmed that he had effected a repair to the screening at the bottle bank and that seating for the bus shelter on Rising Sun Hill, following damage, was also now available to be put back in place. Given some concerns about reinstating the seating due to potential anti-social behaviour it was agreed that further feedback from residents would be sought. The resident was thanked by the Council for his time and work.

2018/023

Planning

023.1 Applications:

DC/18/01853 Oakdene, Poy Street Green - erection of chalet style one-

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and-a-half-storey rear extension. The Council had no objection but wanted to seek confirmation that the land had appropriate approval for a dwelling; DC/18/01887 Brook House, Brettenham Road - erection of two-storey side extension. The Council had no objection; DC/18/02056 Hill House Farm, Top Road - erection of extension to garage to form three bays. The Council had no objection; DC/18/02034 Linden Lea, Mitchery Lane - erection of annexe. The Council had no objection; and DC/18/02134 4 Rectory Meadow - trees in a Conservation Area - (T1) reduce the height of a false acacia by around one third; and fell one (T2) leyland cypress. The Council supported the application.

023.2 Applications - Responses: There were no applications which had had to be considered in advance of the meeting because of their deadlines.

023.3 Decisions: None.

2018/024 Correspondence

Further to a consultation regarding a proposed housing development in Top Road, as posted through houses adjacent to and near the site, it was agreed that the developers, Create Design Ltd, be invited to an open meeting in the village to discuss the proposals.

2018/025 Next Meeting

It was noted that the next Ordinary Meeting of the Council would be held on Tuesday 26 June at 7.30pm in Rattlesden Village Hall.

The meeting closed at 7.08pm.