

RATTLESDEN PARISH COUNCIL

Minutes of the Ordinary Meeting of the full Council held on 25 July 2017 at 7.30pm in Rattlesden Village Hall

Approved 26.09.17 (Minute 2017/051 refers)

Present: Cllr Kerry Burn (Chairman), Cllr Peter Brooke, Cllr Bridget Goodchild and Cllr Dan Jewers.

In Attendance: Three members of the public; and
Parish Clerk: Doug Reed.

2017/037 Apologies for Absence

Accepted from Cllr Russell Morley who was absent due to business commitments, Cllr Julie Rayner who had a medical appointment and Cllr Ted Wright who was ill.

2017/038 Declarations of Interest

None.

2017/039 Minutes of the Last Parish Council Meeting

It was proposed by Cllr Burn, seconded by Cllr Jewers, that the minutes of the Ordinary Meeting of the Parish Council, held on 27 June, be signed as a true record. The proposal was carried.

2017/040 The meeting was adjourned for reports from external bodies and for public comment and questions:

040.1 District and County Councillor: Cllr Otton had sent apologies for absence. Her report, circulated previously, was read to the meeting.

040.2 Public Discussion: The main matter raised was that of the need for remedial action to the grass area in Birds Green. Two residents offered to seek costs for making good the damaged area of the green and this was gratefully accepted by the Council which would then determine the way forward at the next meeting in September.

Meeting resumed:

2017/041 Parish Clerk's Report

The Clerk's report was noted. There were no matters arising.

2017/042 Planning

042.1 Applications:

DC/17/02398 Reservoir Cottage, Poy Street Green - erection of two-storey front extension. The Council had no objection;

DC/17/03202 High Town Farm, High Town Green - construction of new six-metre wide vehicular access. The Council had no objection;

DC/17/02842 The Nest, Birds Green - Listed Building Consent - replace two casement windows to rear extension. The Council had no objection;

DC17/03503 Walnut Tree Farm, Mitchery Lane - Listed Building Consent - demolition of two curtilage listed former agricultural buildings. The Council had no objection; and.

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DC/17/03043 and DC/17/03044 Walnut Tree Farm, Mitchery Lane - erection of single-storey rear extension and gateway formed in garden wall and Listed Building Consent. The Council had no objection.

042.2 Applications - Responses: There were no applications which had had to be considered in advance of the meeting because of their deadlines.

042.3 Decisions: It was noted that application 1789/17 Avis House, Lower Road had been granted.

2017/043 Finance

043.1 Financial Report: The report to 30 June was received. It was noted that the TSB current account stood at £7,256.84 and the deposit account at £19,502.04 further to which it was proposed by Cllr Burn, seconded by Cllr Goodchild, that the reconciliation be approved and duly signed. The proposal was carried.

043.2 Payments and Income: It was proposed by Cllr Burn, seconded by Cllr Brooke, that the schedule of payments be approved. The proposal was carried. The schedule comprised the following:

- ◆ Litter-picker: salary (July) - £144.98;
- ◆ Clerk: salary (July) - £309.69;
- ◆ HMRC: PAYE (July) - £77.20;
- ◆ Litter-picker: salary (August) - £144.98;
- ◆ Clerk: salary (August) - £309.69;
- ◆ HMRC: PAYE (August) - £77.20;
- ◆ Mr Roger Heard: 447th Bomber Group Memorial grass-cutting - £60.00 (Section 137 expenditure);
- ◆ The Felsham Gardeners: Cemetery grass-cutting - £190.00;
- ◆ The Felsham Gardeners: Cemetery extension - tree work - £45.00;
- ◆ Rattlesden Village Hall Committee: village hall hire - £22.50;
- ◆ Clerk - reimbursement of costs of HP Notebook, case, wireless mouse and software - £416.06; and
- ◆ Clerk: administrative expenses - £33.14.

Income received was duly noted as follows:

- ◆ TSB: business (deposit) account interest (July) - £0.83; and
- ◆ Mid Suffolk District Council: cleansing grant (April-June) - £204.10.

043.3 Accounts 2016-2017: It was noted that the internal audit had been completed successfully and that the period for the exercise of public rights (to inspect the accounting records and related documents) had commenced on 3 July and would end on 11 August.

043.4 Cemetery Extension: Further to the receipt of written quotations for a new footpath/access to and within the extended Cemetery, it was proposed by Cllr Jewers, seconded by Cllr Burn, that A.E.White Surfacing Limited be engaged to undertake the work, including concrete edging kerbs, at a total cost of £5,478.00 + £1,095.60 VAT. The proposal was carried with costs to be met from reserves earmarked for the project.

2017/044 Council Governance

044.1 New Legislation, Codes or Regulatory Issues: None.

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044.2 Risk Register, Policies and Internal Controls: There were no decisions or actions which impacted upon the Council risk register, policies or internal controls.

2017/045 Correspondence

There were no issues arising from the list of correspondence.

2017/046 Mid Suffolk District Council Electoral Review

Councillors considered the latest position with the review. It was felt that, rather than submit immediate comments, the Council would await the initial proposals from Mid Suffolk District Council and then seek to respond.

2017/047 Matters to be Brought to the Attention of the Council

A resident who had spoken to point to the success of the recent Rattitude festival prompted the Council to acknowledge that success and to express its thanks to the organisers. It was agreed that a letter be forwarded from the Council.

2017/048 Next Meeting

It was noted that the next Ordinary Meeting of the Council would be held on Tuesday 26 September at 7.30pm in Rattlesden Village Hall.

The meeting closed at 8.33pm.