

RATTLESDEN PARISH COUNCIL

**Minutes of the Ordinary Meeting of the full Council
held on 5 December 2017 at 7.30pm in Rattlesden Village Hall**
Approved 30.01.18 (Minute 2017/085 refers)

Present: Cllr Kerry Burn (Chairman), Cllr Peter Brooke,
Cllr Bridget Goodchild, Cllr Dan Jewers, Cllr Russell Morley and
Cllr Julie Rayner.

In Attendance: County and District Cllr Penny Otton;
Two members of the public; and
Parish Clerk: Doug Reed.

2017/072 Apologies for Absence
Accepted from Cllr Ted Wright who was unwell.

2017/073 Declarations of Interest
None.

2017/074 Minutes of the Last Parish Council Meeting
It was proposed by Cllr Rayner, seconded by Cllr Brooke, that the minutes of the Ordinary Meeting of the Parish Council, held on 31 October, be signed as a true record. The proposal was carried.

2017/075 The meeting was adjourned for reports from external bodies and for public comment and questions:
075.1 District and County Councillor: Cllr Otton presented her report, as circulated previously. She focused on the County Council consultation process regarding the proposed changes to free school transport, the 2018-2019 budget, the proposed merger of Babergh and Mid Suffolk District Councils and reported that she had pursued the matter of parking problems in Lower Road at key School times.
075.2 Public Discussion: None.

Meeting resumed:

2017/076 Planning
076.1 Applications:
DC/17/05755 and DC/17/05756 Barkers Farm, Brettenham Road - erection of one and a half-storey rear extension and demolition of existing single-storey lean-to extension; and Listed Building Consent. The Council had no objection.
076.2 Applications - Responses: There were no applications which had had to be considered in advance of the meeting because of their deadlines.
076.3 Decisions: It was noted that applications DC/17/04358 land to south east of Buff Rise, Rising Sun Hill and DC/17/05033 Honeycombes, 2 Rectory Meadow had been granted.

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2017/077 Finance

077.1 Financial Report: The report to 31 October was received. It was noted that the TSB current account stood at £7,213.28 and the deposit account at £13,505.06 further to which it was proposed by Cllr Burn, seconded by Cllr Brooke, that the reconciliation be approved and duly signed. The proposal was carried.

077.2 Payments and Income: It was proposed by Cllr Burn, seconded by Cllr Goodchild, that the schedule of payments be approved. The proposal was carried. The schedule comprised the following:

- ◆ Litter-picker: salary (November) - £144.98;
- ◆ Clerk: salary (November) - £309.69;
- ◆ HMRC: PAYE (November) - £77.20;
- ◆ Litter-picker: salary (December) - £144.98;
- ◆ Clerk: salary (December) - £309.69;
- ◆ HMRC: PAYE (December) - £77.20;
- ◆ The Felsham Gardeners: Cemetery grass-cutting - £380.00;
- ◆ The Felsham Gardeners: Cemetery extension maintenance - £60.00;
- ◆ Mr Roger Heard: 447th Bomb Group Memorial grass-cutting - £60.00 (Section 137 expenditure);

Income received was duly noted as follows:

- ◆ TSB: business (deposit) account interest (October) - £0.57;
- ◆ Mid Suffolk District Council: cleansing grant (July-September) - £204.10; and
- ◆ Co-op Funeral Services: Cemetery fees - £250.00.

077.3 Budget: Councillors considered the current financial situation ahead of the next meeting when the precept requirement would need to be determined for 2018-2019. While no action was taken immediately, it was acknowledged that a review was needed and a working group was set up comprising Cllr Brooke, Cllr Goodchild and Cllr Morley to examine matters ahead of the January meeting of the Council.

077.4 Christmas Tree: It was resolved that the Council would again finance the acquisition of a tree for the village at a cost of £55.00 (Section 137 expenditure).

077.5 Defibrillator - Plaque: Councillors agreed the purchase of a plaque to acknowledge the generous financial support provided by the Community Shop, the Community Council and the people of Rattlesden to enable the purchase of the defibrillator now available at the Village Hall. Cllr Brooke would progress its acquisition.

2017/078 Cemetery

The Council considered plans and ideas for the extension to the Cemetery and reviewed the future financial implications. It was resolved that the repair to the bottom step of the War Memorial needed to be effected at the earliest and an estimate of £25.00 to undertake the task was accepted from The Felsham Gardeners. Other work was agreed, including the need for grass-cutting to include the new extension, but it was accepted that competitive quotations needed to be sought to satisfy financial regulations. The Clerk would make the appropriate arrangements. It was also agreed that plans for the Cemetery extension needed to be drawn up and the

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working group of Cllr Burn, Cllr Brooke and Cllr Jewers would meet early in the new year to start the planning process.

- 2017/079 Council Governance**
079.1 New Legislation, Codes or Regulatory Issues: None.
079.2 Risk Register, Policies and Internal Controls: There were no decisions or actions which impacted upon the Council risk register, policies or internal controls.
- 2017/080 Correspondence**
There were no issues arising from the list of correspondence.
- 2017/081 Remembrance Day**
It was resolved that from 2018 onwards the Council would purchase a poppy wreath to be laid at the War Memorial in memory of those from the village (and beyond) who had given their lives in conflict.
- 2017/082 Matters to be Brought to the Attention of the Council**
Three matters were raised. The potential for kerbing around Cemetery Green was identified and the Clerk asked to investigate the same with Suffolk Highways. Prior to the relocation of the Council-owned telephone kiosk from Felsham Road to Lower Road it was acknowledged that a tree on the latter site would need to be removed given its deteriorating state. The Clerk would seek advice to that end from Mid Suffolk District Council. Finally, it was noted that the Council needed to make early arrangements to mark the centenary of the end of World War I not least given that, in 2018, 11 November would fall on a Sunday.
- 2017/082 Next Meeting**
It was noted that the next Ordinary Meeting of the Council would be held on Tuesday 30 January at 7.30pm in Rattlesden Village Hall.

The meeting closed at 8.54pm.