

RATTLESDEN PARISH COUNCIL

Minutes of the Ordinary Meeting of the full Council held on 26 September 2017 at 7.30pm in Rattlesden Village Hall

Approved 31.10.17 (Minute 2017/061 refers)

Present: Cllr Kerry Burn (Chairman), Cllr Peter Brooke,
Cllr Bridget Goodchild, Cllr Russell Morley and Cllr Julie Rayner.

In Attendance: County and District Cllr Penny Otton; and
Seven members of the public.

2017/049 Apologies for Absence

Accepted from Cllr Dan Jewers who was absent due to family commitments and Cllr Ted Wright who was ill.

2017/050 Declarations of Interest

None.

2017/051 Minutes of the Last Parish Council Meeting

It was proposed by Cllr Brooke, seconded by Cllr Burn, that the minutes of the Ordinary Meeting of the Parish Council, held on 25 July, be signed as a true record. The proposal was carried.

2017/052 The meeting was adjourned for reports from external bodies and for public comment and questions:

052.1 District and County Councillor: Cllr Otton presented her report, as circulated previously. She confirmed that she would pursue Suffolk Highways about the promised signs relating to Birds Green being unsuitable for HGVs and about the repair to the bridge in Lower Road.

052.2 Public Discussion: Matters raised encompassed parking in Lower Road at key School times further to which Cllr Otton offered to speak with the new headteacher; the need for remedial action to the grass area in Birds Green which would be investigated ahead of the next meeting; the request for a plaque to acknowledge the generous financial support provided by the Community Shop, the Community Council and the people of Rattlesden towards the defibrillator; on-going concerns about lorry and HGV traffic in the centre of the village; and the need for some remedial work to the bus shelter in Lower Road. On a positive note, Cllr Otton commended the excellent work carried out to achieve the new bus shelter on Rising Sun Hill.

Meeting resumed:

2017/053 Planning

053.1 Applications: DC/17/04358 land to south east of Buff Rise, Rising Sun Hill - application ref 4335/16 without compliance with Condition 2: to vary so that drawing 4116-01A is replaced by drawing 4116-01B and drawing 4116-10A is replaced by drawing 4116-10B. The Council had no objection.

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053.2 Applications - Responses: Given deadlines in advance of the meeting, councillors had necessarily considered applications:

DC/17/03462 Pollys Cottage, 9 Birds Green - fell one sycamore tree. The Council had no objection;

DC/17/03979 and DC/17/03980 Francis Farm, Woolpit Road - erection of two-storey linked extension and Listed Building Consent. The Council had no objection; and

DC/17/03449 Townfield, Baby Lane - construction of ménage and installation of floodlighting. The Council had no objection.

053.3 Decisions: It was noted that applications DC/17/02842 The Nest, Birds Green, DC17/03503 Walnut Tree Farm, Mitchery Lane, DC/17/02398 Reservoir Cottage, Poy Street Green and DC/17/03462 Pollys Cottage, 9 Birds Green had been granted.

2017/054 Finance

054.1 Financial Report: The report to 31 August was received. It was noted that the TSB current account stood at £209.80 and the deposit account at £19,503.67 further to which it was proposed by Cllr Rayner, seconded by Cllr Brooke, that the reconciliation be approved and duly signed. The proposal was carried.

054.2 Payments and Income: It was proposed by Cllr Morley, seconded by Cllr Burn, that the schedule of payments be approved. The proposal was carried. The schedule comprised the following:

- ◆ Litter-picker: salary (September) - £144.98;
- ◆ Clerk: salary (September) - £309.69;
- ◆ HMRC: PAYE (September) - £77.20;
- ◆ Mr Roger Heard: 447th Bomb Group Memorial grass-cutting - £30.00 (Section 137 expenditure);
- ◆ The Felsham Gardeners: Cemetery grass-cutting - £380.00;
- ◆ The Felsham Gardeners: Cemetery extension maintenance - £157.50;
- ◆ Mr Lee Patterson: construction of new bus shelter - £4,200.00;
- ◆ Sleek Decorating: painting and decorating of new bus shelter - £300.00;
- ◆ BDO LLP: external audit - £100.00 + £20.00 VAT;
- ◆ Rattlesden Parochial Church Council: St Nicholas Church clock maintenance - £70.00 (Section 137 expenditure);
- ◆ Reece Safety Products Ltd: three grit bins - £215.20 + £43.04 VAT;
- ◆ Mr Mark Crawford: defibrillator installation - £60.00;
- ◆ Anglian Water: Cemetery water - £12.10; and
- ◆ A.E.White Surfacing Limited: Cemetery extension footpath/access including kerbing - £5,478.00 + £1,095.60 VAT.

Income received was duly noted as follows:

- ◆ TSB: business (deposit) account interest (August) - £0.80;
- ◆ TSB: business (deposit) account interest (September) - £0.87; and
- ◆ Mid Suffolk District Council: bus shelter grant - £1,500.00.

054.3 External Audit 2016-2017: The Annual Return 2016-2017 was received by the Council together with the audit opinion given by BDO (external auditors). The Council was pleased to note that no untoward matters had come to the attention of the external auditors. It was proposed

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by Cllr Morley, seconded by Cllr Burn, that the Annual Return 2016-2017 be approved and accepted. The proposal was carried.

054.4 Cemetery Extension - Hedging: With estimates having been received for the planting and creation of hedging in the Cemetery extension it was proposed by Cllr Burn, seconded by Cllr Rayner, that the lower price of £1,200.00 be accepted. The proposal was carried with costs to be met from reserves earmarked for the project.

2017/055 Council Governance

055.1 New Legislation, Codes or Regulatory Issues: None.

055.2 Risk Register, Policies and Internal Controls: There were no decisions or actions which impacted upon the Council risk register, policies or internal controls.

2017/056 Correspondence

There were no issues arising from the list of correspondence.

2017/057 Matters to be Brought to the Attention of the Council

It was suggested that a mural might be painted in the bus shelter on Rising Sun Hill as a potential vandalism deterrent. With concern that this could have an opposite effect and make any problems more difficult to resolve, the suggestion was not progressed.

2017/058 Next Meeting

It was noted that the next Ordinary Meeting of the Council would be held on Tuesday 31 October at 7.30pm in Rattlesden Village Hall.

The meeting closed at 8.41pm.