

# RATTLEDEN PARISH COUNCIL

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## Minutes of the Annual Meeting of the full Council held on 24 May 2016 at 6.45pm in Rattlesden Village Hall

**Present:** Cllr Kerry Burn (Chairman), Cllr Peter Brooke, Cllr Bridget Goodchild and Cllr Julie Rayner.

**In Attendance:** Parish Clerk: Doug Reed.

**2016/018 Election of Chairman**

It was proposed by Cllr Goodchild, seconded by Cllr Brooke, that Cllr Burn be elected Chairman for the coming year. The proposal was carried.

**2016/019 Declaration of Acceptance of Office**

Cllr Burn duly signed the Declaration of Acceptance of Office of Chairman.

**2016/020 Election of Vice-Chairman**

It was proposed by Cllr Burn, seconded by Cllr Goodchild, that Cllr Rayner be elected Vice-Chairman for the coming year. The proposal was carried.

**2016/021 Apologies for Absence**

Accepted from Cllr Dan Jewers who was absent due to family commitments, Cllr Esther Jewson who was also absent due to family commitments and Cllr Russell Morley who was absent due to work commitments.

**2016/021 Declarations of Interest**

None.

**2016/022 Minutes of the Last Parish Council Meeting**

Subject to the correction of one typographical error, it was proposed by Cllr Burn, seconded by Cllr Rayner, that the minutes of the Ordinary Meeting of the Parish Council, held on 26 April, be signed as a true record. The proposal was carried.

**2016/023 Appointments to External Bodies**

In the absence of other councillors, it was agreed that this item be deferred until the next meeting.

**2016/024 Council Officers**

**024.1 Tree Officer:** It was proposed by Cllr Burn, seconded by Cllr Goodchild, that Mrs Carol Williamson be the Council Tree Officer for 2016-2017. The proposal was carried.

**024.2 Footpath Officer:** It was proposed by Cllr Burn, seconded by Cllr Rayner, that Mrs Gaye Reid be the Council Footpath Officer for 2016-2017. The proposal was carried.

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## 2016/025 Finance

**025.1 Financial Report:** The report to 30 April was received. It was proposed by Cllr Burn, seconded by Cllr Rayner, that the reconciliation be approved and duly signed. The proposal was carried.

**025.2 Payments and Income:** It was proposed by Cllr Goodchild, seconded by Cllr Brooke, that the schedule of payments be approved. The proposal was carried. The schedule comprised the following:

- ◆ Litter-picker salary (May) - £139.18;
- ◆ Clerk salary (May) - £293.08;
- ◆ PAYE (May) - £73.20;
- ◆ Suffolk Association of Local Councils - subscription - £346.56; and
- ◆ The Felsham Gardeners - cemetery grass-cutting - £190.00.

Income received was duly noted as follows:

- ◆ Business account interest (May) - £0.77; and
- ◆ HMRC - 2015-2016 VAT refund - £427.20.

**025.3 Finance Councillor:** It was proposed by Cllr Burn, seconded by Cllr Rayner, that Cllr Morley be appointed Finance Councillor. The proposal was carried.

**2016/026 The meeting was adjourned for public comment and questions:**  
None.

**Meeting resumed:**

## 2016/027 Next Meeting

It was noted that the next Ordinary Meeting of the Council would be held on Tuesday 28 June at 7.30pm in Rattlesden Village Hall.

**The meeting closed at 6.56pm.**