

RATTLESDEN PARISH COUNCIL

Members of the Council are hereby summoned to the Ordinary Meeting of the Parish Council which will be held in the Village Hall on Tuesday 29th April 2025 at 19:30pm for the purpose of transacting the business below.

Members of the Public are welcome to attend and may address the Council under item 4 on the agenda.

Reporting on Meetings – Except where members of the public are excluded due to the confidential nature of the business being considered, any person may film, photograph, audio record or use social media to report on Council meetings. Any person intending to do so is asked to notify the Clerk or Chairman before the start of the meeting.

AGENDA

1. **To receive apologies for absence**
2. **To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct**
3. **To approve the minutes of the Ordinary Meeting of the Parish Council held on 25th March 2025**
4. **To invite public questions or comment on any matter on this agenda**
5. **To receive a report from the County Councillor**
6. **To receive a report from the District Councillor**
7. **Planning**
 - 7.1 To discuss / comment on planning applications received in April 2025
 - 7.2 To note any planning applications granted/refused in April 2025
8. **Finance**
 - 8.1 To receive the Clerk's financial report – accounts to 31st March 2025
 - 8.2 To acknowledge/authorise the April payment schedule
 - 8.3 To receive the Clerk's Year End (2024-2025) summary / draft AGAR figures
 - 8.4 To receive and approve proposed employee 2025/2026 salary increases
 - 8.5 To receive and approve the clerk's updated 2025-2026 budget
9. **Allotments**

To confirm the final amendments to the Jubilee Lease, creation of the Jubilee Fields Allotment Society, and execution of the lease agreement.
10. **Grants**

No applications in April.
11. **Works / Maintenance**
 - 11.1 Bench Birds Green update
 - 11.2 Bus/Bottle Bank Shelter update

12. Neighbourhood Plan

To discuss the possible development of a Rattlesden Neighbourhood Plan and received initial feedback from the Clerk on options / costings

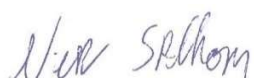
13. Rolling review of Council policies and procedures – 04 Meetings – Reporting Protocol

To review the document to ensure it remains appropriate and current.

14. Matters to be brought to the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting

15. Next Meeting

To note that the next Ordinary Meeting of the Parish Council is scheduled for Tuesday 27th May at 18:15 in the Village Hall (earlier time to afford the Annual Meeting of the Parish Council to follow).



Parish Clerk: Nick Skelhorn, Proper Officer of Rattlesden Parish Council

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