

# RATTLEDEN PARISH COUNCIL

Members of the Council are hereby summoned to the Ordinary Meeting of the Parish Council which will be held in the Village Hall on Tuesday 28<sup>th</sup> January 2025 at 19:30pm for the purpose of transacting the business below.

Members of the Public are welcome to attend and may address the Council under item 4 on the agenda.

*Reporting on Meetings – Except where members of the public are excluded due to the confidential nature of the business being considered, any person may film, photograph, audio record or use social media to report on Council meetings. Any person intending to do so is asked to notify the Clerk or Chairman before the start of the meeting.*

## AGENDA

1. **To receive apologies for absence**
2. **To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct**
3. **To approve the minutes of the Ordinary Meeting of the Parish Council held on 19th November 2024**
4. **To invite public questions or comment on any matter on this agenda**
5. **To receive a report from the County Councillor**
6. **To receive a report from the District Councillor**
7. **Planning**
  - 7.1 To discuss / comment on planning applications received in December 2024 and January 2025.
  - 7.2 To note any planning applications granted/refused in December 2024 and January 2025.
8. **Finance**
  - 8.1 To receive the Clerk's financial report – accounts to 31<sup>st</sup> December 2024.
  - 8.2 To acknowledge/authorise the December and January payment schedules.
  - 8.3 To approve and sign the 2025 Budget and Precept.
9. **Appointments**
  - 9.1 To review applications for the two vacant Councillor seats and look to appoint as appropriate.
  - 9.2 To review applicants for the Village Warden role and look to appoint as appropriate.
10. **CIL Funds**

To discuss the Clerk's CIL forecast and recommendations report and devise a fund allocation strategy.

**11. Works**

- 11.1 Update on bus shelter / bottle bank works.
- 11.2 Review of quotations for various works at Jubilee Field / Allotment.
- 11.3 Presentation of quotations for resurfacing works (cemetery entrance) and review.

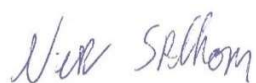
**12. Rolling review of Council policies and procedures – 01 Standing Orders**

To review the document to ensure it remains appropriate and current.

**13. Matters to be brought to the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting**

**14. Next Meeting**

To note that the next Ordinary Meeting of the Parish Council is scheduled for Tuesday 25<sup>th</sup> February at 19:30 in the Village Hall.



Parish Clerk: Nick Skelhorn, Proper Officer of Rattlesden Parish Council  
Address: Allerton House, Lower Road, Rattlesden, IP30 0RJ  
Tel: M: 07584 270 972  
E-mail: [rattlesdenpc@live.co.uk](mailto:rattlesdenpc@live.co.uk)

Published: 20<sup>th</sup> January 2025