

# RATTLEDEN PARISH COUNCIL

Members of the Council are hereby summoned to the Ordinary Meeting of the Parish Council which will be held in the Village Hall on Tuesday 25<sup>th</sup> June 2024 at 18:30pm for the purpose of transacting the business below.

Members of the Public are welcome to attend and may address the Council under item 4 on the agenda.

*Reporting on Meetings – Except where members of the public are excluded due to the confidential nature of the business being considered, any person may film, photograph, audio record or use social media to report on Council meetings. Any person intending to do so is asked to notify the Clerk or Chairman before the start of the meeting.*

## AGENDA

1. **To receive apologies for absence.**
2. **To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.**
3. **To approve the minutes of the Ordinary Meeting of the Parish Council held on 28th May 2024.**
4. **To invite public questions or comment on any matter on this agenda**
5. **To receive a report from the County Councillor.**
6. **To receive a report from the District Councillor.**
7. **Planning:**
  - 7.1 To discuss and comment on planning applications received in June 2024.
  - 7.2 To note any planning applications granted/refused.
8. **Finance:**
  - 8.1 To receive the Clerk's financial report – accounts to 31<sup>st</sup> May 2024.
  - 8.2 To authorise the April payments schedule.
9. **Millenium Arbour Revamp:**

Clerk to provide update in the proposed remedial options and indicative costs for the Millenium Arbour near the Village Shop.
10. **Dog Waste Bins:**

Following several public comments on bin relocations / additional bins, the Council are to discuss options to engage parishioners and facilitate solutions.
11. **Commemorative Oak:**

Discussing options (variety, size) for the proposed commemorative oak in Jubilee Field
12. **IT Software Options:**

Clerk to summarise options circulated via email and to confirm best email/file storage platform for Council to enhance accessibility and security.

**13. Highway Verge Maintenance**

To discuss the issue of overgrown verges near road junctions within the parish.

**14. Rattlesden Church of England Primary Academy:**

To receive updates / discuss matters concerning Rattlesden Primary.

**15. Rolling review of Council policies and procedures – 08 Planning Committee: Terms of Reference**

To review the document.

**16. Matters to be brought to the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.**

**17. Next Meeting:**

To note that the next Ordinary Meeting of the Parish Council is scheduled for **30th July 2024 at 7:30pm**



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