

# RATTLESDEN PARISH COUNCIL

**Members of the Council:** are hereby summoned to the Annual Meeting of the Parish Council which will be held in the Village Hall on Tuesday 31st October 2023 at 7:30pm for the purpose of transacting the business below.

**Members of the Public:** are welcome to attend and may address the Council under item 4. on the agenda.

*Reporting on Meetings: Except where members of the public are excluded due to the confidential nature of the business being considered, any person may film, photograph, audio record or use social media to report on Council meetings. Any person intending to do so is asked to notify the Clerk or Chairman before the start of the meeting.*

## AGENDA

1. To receive apologies for absence.
2. To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.
3. To approve the minutes of the Ordinary Meeting of the Parish Council held on 26th September 2023.
4. To invite public questions or comment on any matter on this agenda.
5. To receive a report from the County Councillor.
6. To receive a report from the District Councillor.
7. **Planning:**
  - 7.1 To consider applications received, including **DC/23/04645** 'Erection of 6no. dwellings (following the demolition of the existing house and barn)'; **DC/23/04646** 'Demolition of existing dwellinghouse to facilitate erection of 6no. Dwellings.'
  - 7.2 To note applications considered by e-mail due to the consultation deadline including **DC/23/04233** 'Erection of annexe to provide home office and guest accommodation' (no objections); **DC/23/04698** 'Reduce Crown of weeping willow to the left of driveway by 1/2' (no objections).
  - 7.3 To note any planning applications granted/refused.
8. **Finance:**
  - 8.1 To receive the Clerk's financial report – accounts to 30 September 2023.
  - 8.2 To authorise the October payments schedules.
9. **Flooding 20<sup>th</sup> October:**
  - 9.1 To discuss the causation and impacts of flooding on Friday 20<sup>th</sup> October.
  - 9.2 To discuss and evaluate actions that could be implement by the PC to minimise the impacts of future flooding events and assist parishioners.

**10. Asset Review '23:**

- 10.1 To report on the status of PC assets following '23 inspections.
- 10.2 To confirm required actions as necessary.

**11. Allotments:**

- 11.1 Jubilee Meadow (update).


**12. Rolling Review of Council policies and procedures: 03 Health & Safety**

To review the document.

**13. Matters to be brought to the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.**

**14. Next Meeting:**

To note that the next Ordinary Meeting of the Parish Council is scheduled for **28th November 2023 at 7:30pm.**



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