

RATTLEDEN PARISH COUNCIL

Members of the Council are hereby summoned to the Ordinary Meeting of the Parish Council which will be held in the Village Hall on Tuesday 28st November 2023 at 7:30pm for the purpose of transacting the business below.

Members of the Public are welcome to attend and may address the Council under item 4 on the agenda.

Reporting on Meetings – Except where members of the public are excluded due to the confidential nature of the business being considered, any person may film, photograph, audio record or use social media to report on Council meetings. Any person intending to do so is asked to notify the Clerk or Chairman before the start of the meeting.

AGENDA

1. To receive apologies for absence.
2. To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.
3. To approve the minutes of the Ordinary Meeting of the Parish Council held on 31st October 2023.
4. To invite public questions or comment on any matter on this agenda.
5. To receive a report from the County Councillor.
6. To receive a report from the District Councillor.
7. **Planning:**
 - 7.1 To note applications considered by e-mail due to the consultation deadline including **DC/23/04920** 'Application for Listed Building Consent. Retention of re-roofing of 70's built extension'.
 - 7.2 To note any planning applications granted/refused.
8. **Finance:**
 - 8.1 To receive the Clerk's financial report – accounts to 31st October 2023.
 - 8.2 To authorise the November payments schedule.
9. **Community Infrastructure Levy Grant Applications:**
 - 9.1 To discuss the application by the Rattlesden Community Council for the installation of CCTV and security lighting at the Pavilion.
 - 9.2 To discuss the additional evidence submitted in support of Rattlesden Preschools' grant application for garden works/installations.
 - 9.3 Clerk to provide feedback from MSDC on CIL fund allocations.
10. **Vacancies**

To discuss and plan for recent vacant positions.

10. Allotments:

- 10.1 HHAA – Review, approval, and countersignature of renewed Lease.
- 10.2 Jubilee – Clerk/Cllr. Edwards to provide update on handover from developers.

11. Rolling Review of Council policies and procedures: 03 Health & Safety

To review the document.

12. Matters to be brought to the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.

13. Next Meeting:

To note that the next Ordinary Meeting of the Parish Council is scheduled for **30th January 2024 at 7:30pm** (No December meeting).



Parish Clerk: Nick Skelhorn, Proper Officer of the Council
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