

RATTLEDEN PARISH COUNCIL

Members of the Council: are hereby summoned to the **Annual Meeting of the Parish Council which will be held in the Village Hall on Tuesday 24 May 2022 at 6.45pm** for the purpose of transacting the business below.

Members of the Public: are welcome to attend and may address the Council under item 10 on the agenda. The Hall will be well ventilated, however you are asked not to attend if you have any respiratory symptoms.

Reporting on Meetings: Except where members of the public are excluded due to the confidential nature of the business being considered, any person may film, photograph, audio record or use social media to report on Council meetings. Any person intending to do so is asked to notify the Clerk or Chairman before the start of the meeting.

AGENDA

1. To elect the Chairman of the Council for the coming year.
2. To receive the Chairman's Declaration of Acceptance of Office.
3. To elect the Vice-Chairman of the Council for the coming year.
4. To receive any apologies for absence.
5. To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.
6. To approve the minutes of the Ordinary Meeting of the Parish Council held on 26 April 2022.
7. To appoint members to external bodies - Rattlesden Village Hall Management Committee and the Airfield Liaison Group.
8. To appoint Council Officers:
 - 8.1 Tree Officer
 - 8.2 Footpaths Officer
 - 8.3 Finance Councillor
 - 8.4 Wildlife Friendly Village Councillor.
9. To confirm the membership of the Finance and Development and Housing Development Working Groups.
10. To invite public questions or comment on any matter on this agenda.
11. Finance:
 - 10.1 To receive the Clerk's financial report.
 - 10.2 To authorise the May payments schedule.

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12. Planning:

- 12.1 To consider any applications received, including [DC/22/02237](#) Rattlesden Gliding Club.
- 12.2 To note any applications considered by e-mail due to the consultation deadline, including [DC/22/02151](#) Aquilo, Poy Street Green, Erection of two storey rear extension; [DC/22/02198](#) Bressummer Cottage, Poy Street Green, Erection of two storey side extension; [DC/22/02344](#) Manor Cottage, Half Moon Street, Works to Trees in a Conservation Area - Fell 1No. Walnut Tree.
- 12.3 To note any planning applications granted/refused.

13. To adopt the Local Government Association Model Councillor Code of Conduct 2020 [<link>](#) .
Guidance on the Code may be found [<here>](#)

14. Matters to be brought to the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.

15. Next Meeting:

To note that the next Ordinary Meeting of the Parish Council is scheduled for 28 June 2022 at 7:30pm.



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