

RATTLEDEN PARISH COUNCIL

Members of the Council: are hereby summoned to an **Ordinary Meeting of the Parish Council which will be held in the Village Hall on Tuesday 26 October 2021 at 7.30pm** for the purpose of transacting the business below.

Members of the Public: are very welcome to attend and may address the Council under item five on the agenda.

NB: COVID-19

Due to the pandemic the number of people at the meeting has to be strictly limited. If you would like to attend you must notify the Clerk beforehand and provide contact details (for NHS Test and Trace purposes, if needed) and proof of vaccination.

At the meeting venue hand sanitisers must be used, face masks must be worn and social distancing (two metres) observed.

Unfortunately, anyone turning up on the night without notice or who does not comply with the above will be denied entry.

Reporting on Meetings: Except where members of the public are excluded due to the confidential nature of the business being considered, any person may film, photograph, audio record or use social media to report on Council meetings. Any person intending to report in this way is asked to notify the Clerk or Chairman before the start of the meeting.

AGENDA

1. To receive any apologies for absence.
2. **To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.**
3. **To approve the minutes of the Annual Meeting of the Parish Council held on 4 May 2021.**
4. **To receive a report from the County and District Councillor.**
5. **To invite public questions or comment on any matter on this agenda.**
6. **Planning:**
 - 6.1 To consider any applications received.
 - 6.2 To note those applications considered by e-mail due to the coronavirus (COVID-19) pandemic which prevented discussion in a public meeting including:
 - DC/21/02742 land adjacent to plot 14, Rising Sun Hill - erection of single-storey detached dwelling - Council had no objection;
 - DC/21/02461 land to the west of 10 Top Road - to vary (Condition 2 - Approved Plans and Documents), (Condition 8 - Provision of Visibility Splays) and (Condition 9 - Provision of Parking) of Planning Permission DC/18/02258 Dated: 19/12/2018 - erection of eight dwellings, garaging

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and new access - to allow splitting plots 5/6 & 7/8 into detached dwellings and to revise road layout - Council had no objection;

DC/21/02349 Ridges, High Town Green - erection of three tourism lodges - Council had no objection;

DC/21/02949 5 Old Hall Meadow - erection of first floor rear extension - Council had no objection;

DC21/02597 Bruges Cottage, Lower Road - creation of external door opening at first floor level; re-roofing west wing in slate tiles; installing five conservation rooflights; construction of three dormer windows to rear elevation (one to replace existing rooflight) - revised scheme approved under DC/21/00966 (two additional rear dormer windows proposed) - Council had no objection;

DC/21/01381 Glebe House, Workhouse Lane - works to trees in a Conservation Area - fell one horse chestnut - Council had no objection;

DC/21/02513 Peal Cottage, Church Path - erection of a replacement outbuilding for purposes incidental to the enjoyment of the existing property (following demolition of existing outbuilding) - Council had no objection but noted on-going access concerns and requested the application of some conditions should planning approval be granted;

DC/21/03148 and DC/21/03149 Avis House, Lower Road - erection of single-storey rear extension and new patio doors; and Listed Building Consent - Council had no objection;

DC/21/03327 Walnut Tree Farm, Mitchery Lane - change of use, conversion and extension of barn to form live work unit - Council had no objection;

DC/21/03316 Hillside Cottage, Birds Green - erection of single-storey rear extension to existing sun room - Council had no objection;

DC/21/04253 Rattlesden Church of England Primary Academy - erection of 2.4m high fence to parts of the site boundary and side entrance gate - Council had no objection;

DC/21/04679 plot 1, land on the west side of Rising Sun Hill - erection of one detached dwelling and garage (appearance amendments to 2194/16) - Council had no objection;

DC/21/04963 Glebelands House, High Street - works to trees in a Conservation Area - reduce height of one mature multi-stemmed sequoia circa 10m-15m and remove some lower branches - Council had no objection;

DC21-04871 land to the west of 10 Top Road - application under Section 73 of The Town and Country Planning Act relating to DC/18/02258 previously varied under DC/21/02461 for variation of Condition 2 (Approved plans & documents) - Council had no objection;

DC/21/04289 - land to the north-east of Shelland Hall, Shelland - creation of concrete pad and retaining wall for storage of sugar beet and new vehicular access - Council had no objection;

DC/21/05635 - land to the rear of 6 Pightle Grove and 2, 3 and 4 Wheelwright Green, Rising Sun Hill - use of land as residential gardens - Council had no objection; and

DC/21/03677 field to the north of East Barn, White House Farm, Felsham Road - erection of a detached three-bay tractor shed - Council objected.

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- 6.3 To note any planning applications granted/refused including:
- DC/21/01579 Clopton Dower House, Clopton Green - granted (i.e. prior approval given) - to determine if prior approval is required for a proposed change of use of agricultural building to dwelling houses (Class C3) and for building operations reasonably necessary for the conversion of barn to form five dwellings;
- DC/21/02415 Glebelands House, High Street - granted - works to trees in a Conservation Area - fell three hornbeams as they are very old and dying off (potentially a danger to ourselves and adjoining neighbours). Replace with four new hornbeam, maple trees or similar species. Fell two yew trees due to overcrowding with adjacent yews and excessive shading and close proximity properties;
- DC/21/02461 land to the west of 10 Top Road - granted - to vary (Condition 2 - Approved Plans and Documents), (Condition 8 - Provision of Visibility Splays) and (Condition 9 - Provision of Parking) of Planning Permission DC/18/02258 Dated: 19/12/2018 - erection of eight dwellings, garaging and new access - to allow splitting plots 5/6 & 7/8 into detached dwellings and to revise road layout;
- DC/21/02949 5 Old Hall Meadow - granted - erection of first floor rear extension;
- DC/21/02597 Bruges Cottage, Lower Road - granted - creation of external door opening at first floor level; re-roofing west wing in slate tiles; installing five conservation rooflights; construction of three dormer windows to rear elevation (one to replace existing rooflight) - revised scheme approved under DC/21/00966 (two additional rear dormer windows proposed);
- DC/21/01984 Walnut Tree Farm, Mitchery Lane - granted - erection of three-bay cart lodge and replacement treatment plant;
- DC/21/02742 land adjacent to plot 14, Rising Sun Hill - refused - erection of single-storey detached dwelling;
- DC/21/03327 Walnut Tree Farm, Mitchery Lane - granted - change of use, conversion and extension of barn to form live work unit;
- DC/21/03316 Hillside Cottage, Birds Green - refused - erection of single-storey rear extension to existing sun room;
- DC/21/03677 field to the north of East Barn, White House Farm, Felsham Road - granted - erection of a detached three-bay tractor shed;
- DC/21/04963 Glebelands House, High Street - granted - works to trees in a Conservation Area - reduce height of one mature multi-stemmed sequoia circa 10m-15m and remove some lower branches;
- DC/21/04253 Rattlesden Church of England Primary Academy - granted - erection of 2.4m high fence to parts of the site boundary and side entrance gate; and
- DC/21/02349 Ridges, High Town Green - granted - erection of three tourism lodges.

7. Finance:

- 7.1 To receive the Clerk's financial report.
- 7.2 To authorise payments as presented and to note income received.
- 7.3 To receive the 'External Auditor Report and Certificate 2020-2021 in respect of Rattlesden Parish Council' from PKF Littlejohn LLP, to note that no issues were identified and, as a consequence, to accept and

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approve the 2020-2021 Annual Governance and Accountability
Return.

8. **Parish Council Composition:**
To consider applications for co-option to the vacant position on the Council and to take action as appropriate.
9. **High Street 'No Parking' Sign:**
To review a request for a 'no parking' sign to be installed close to the St Nicholas Church boundary wall and to take action as appropriate.
10. **Rattlesden Church of England Primary Academy Library Project:**
To receive a progress report on this joint initiative and to confirm the funding position.
11. **Community Land:**
To receive a progress report including an update from the Wildlife Friendly Village Councillor.
12. **Matters to be brought to the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.**
13. **Next Meeting:**
To determine the date of the next Ordinary Meeting of the Parish Council.



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