

# **RATTLESDEN PARISH COUNCIL**

**Members of the Council:** are hereby summoned to an **Ordinary Meeting of the Parish Council which will be held in the Village Hall on Tuesday 25 January 2022 at 7.30pm** for the purpose of transacting the business below.

**Members of the Public:** are very welcome to attend and may address the Council under item five on the agenda.

## **NB: COVID-19**

*Due to the pandemic the number of people at the meeting has to be strictly limited. If you would like to attend you must notify the Clerk beforehand and provide contact details (for NHS Test and Trace purposes, if needed) and proof of vaccination.*

***At the meeting venue hand sanitisers must be used, face masks must be worn and social distancing (two metres) observed.***

*Unfortunately, anyone turning up on the night without notice or who does not comply with the above will be denied entry.*

**Reporting on Meetings:** Except where members of the public are excluded due to the confidential nature of the business being considered, any person may film, photograph, audio record or use social media to report on Council meetings. Any person intending to report in this way is asked to notify the Clerk or Chairman before the start of the meeting.

## **AGENDA**

1. To receive any apologies for absence.
2. **To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.**
3. **To approve the minutes of the Ordinary Meeting of the Parish Council held on 23 November 2021.**
4. **To receive a report from the County and District Councillor.**
5. **To invite public questions or comment on any matter on this agenda.**
6. **Planning:**
  - 6.1 To consider any applications received.
  - 6.2 To note those applications considered by e-mail due to the coronavirus (COVID-19) pandemic which prevented discussion in a public meeting including:
    - DC/21/06388 Walnut Tree farm, Mitchery Lane - change of use, conversion of and extension to barn to form live /work unit (re-submission and amended scheme to approved application DC/21/03327) - Council had no objection;
    - DC/21/06469 Suffolk House, Lower Road - replacement windows and doors - Council had no objection;

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DC/21/06899 and DC/21/06900 Walnut Tree Farm, Mitchery Lane - erection of a single-storey side extension for oil storage tank; and Listed Building Consent - Council had no objection; and DC/21/06473 Hillside Cottage, Birds Green - erection of single-storey rear extension to existing sun room (re-submission of DC/21/03316) - Council had no objection.

- 6.3 To note any planning applications granted/refused including:  
DC/21/05927 1 Spencers Piece - granted - works to trees in a Conservation Area - fell two alder (T1 and T2) due to excessive height and proximity to properties, and prune one robinia frisia (T3) to open up the canopy and enhance shape;  
DC/21/05635 land to the rear of 6 Pightle Grove and 2, 3 and 4 Wheelwright Green, Rising Sun Hill - granted - use of land as residential gardens;  
DC/21/06266 and DC/21/06285 Avis, Lower Road - granted - erection of single-storey rear and side extension, and rebuild garden boundary wall (amended scheme to withdrawn application DC/21/03148); and Listed Building Consent;  
DC/21/06267 11 Windyridge Road - granted - erection of single-storey rear pitched and flat roof extensions; and alteration to front porch fenestration/door; and  
DC/21/05608 2 Wheelwright Green - granted - erection of extension.

## 7. **Finance:**

- 7.1 To receive the Clerk's financial report.  
7.2 To authorise payments as presented and to note income received.  
7.3 To determine the Council budget for 2022-2023 and, thereby, the precept requirement for 2022-2023.  
7.4 To acknowledge that the recharging and maintenance of the batteries for the three Council-owned speed devices, plus incidental costs in rotating their locations, is £10.00 per month (to be reviewed mid-year) and to pay that sum to Cllr Goodlad in recognition of his management of the devices.  
7.5 To consider the request from Rattlesden Community Council for further financial support towards the provision of new play equipment.

## 8. **Allotments:**

- 8.1 To consider the renewal of the tenancy agreement with Suffolk County Council for use of the land beyond Birds Green as allotments.  
8.2 To consider the renewal of the agreement with the Hanging Hill Allotment Association based upon and assuming acceptance of the Parish Council renewal of the above tenancy agreement with Suffolk County Council.

## 9. **Council Personnel:**

- 9.1 To note progress towards the appointment of the new Clerk.  
9.2 To confirm the retirement of the Council litter-picker after 12 years of committed service for the village and to consider the future of the role.

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10. **Wildlife Friendly Village Councillor:**  
Given his new roles in relation to the speed devices and flooding matters, Cllr Goodlad has relinquished his role as Wildlife Friendly Village Councillor as a consequence of which a replacement is sought.
11. **Matters to be brought to the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.**
12. **Next Meeting:**  
To note that the next Ordinary Meeting of the Parish Council is scheduled for Tuesday 22 February in the Village Hall beginning at 7.30pm.



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