

RATTLEDEN PARISH COUNCIL

Members of the Council: are hereby summoned to an **Ordinary Meeting of the Parish Council which will be held in Rattlesden Pavilion on Tuesday 23 November 2021 at 7.30pm** for the purpose of transacting the business below.

Members of the Public: are very welcome to attend and may address the Council under item five on the agenda.

NB: COVID-19

Due to the pandemic the number of people at the meeting has to be strictly limited. If you would like to attend you must notify the Clerk beforehand and provide contact details (for NHS Test and Trace purposes, if needed) and proof of vaccination.

At the meeting venue hand sanitisers must be used, face masks must be worn and social distancing (two metres) observed.

Unfortunately, anyone turning up on the night without notice or who does not comply with the above will be denied entry.

Reporting on Meetings: Except where members of the public are excluded due to the confidential nature of the business being considered, any person may film, photograph, audio record or use social media to report on Council meetings. Any person intending to report in this way is asked to notify the Clerk or Chairman before the start of the meeting.

AGENDA

1. To receive any apologies for absence.
2. **To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.**
3. **To approve the minutes of the Ordinary Meeting of the Parish Council held on 26 October 2021.**
4. **To receive a report from the County and District Councillor.**
5. **To invite public questions or comment on any matter on this agenda.**
6. **Planning:**
 - 6.1 To consider any applications received.
 - 6.2 To note those applications considered by e-mail due to the coronavirus (COVID-19) pandemic which prevented discussion in a public meeting including:
DC/21/05927 1 Spencers Piece - works to trees in a Conservation Area - fell two alder (T1 and T2) due to excessive height and proximity to properties, and prune one robinia frisia (T3) to open up the canopy and enhance shape - Council had no objection.
 - 6.3 To note any planning applications granted/refused including:
DC/21/04871 land to the west of 10 Top Road - granted - application under Section 73 of The Town and Country Planning Act relating to DC/18/02258

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previously varied under DC/21/02461 for variation of Condition 2 (Approved plans & documents).

7. **Finance:**
 - 7.1 To receive the Clerk's financial report.
 - 7.2 To authorise payments as presented and to note income received.
 - 7.3 To authorise those regular payments which, under Financial Regulation 5.6, are routine and may be effected without further reference to the Council within the current financial year.

8. **County Council Lorry Route Review:**

To agree the three priority matters affecting Rattlesden for submission to the review.

9. **Parish Clerk Vacancy:**

To determine the selection/interview process for the recruitment of a new Clerk.

10. **Matters to be brought to the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.**

11. **Next Meeting:**

To determine the date of the next Ordinary Meeting of the Parish Council.



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Published: 16 November 2021