

# **RATTLESDEN PARISH COUNCIL**

**No Meeting of the Parish Council can be held in the Village Hall (or any other indoor venue) due to the coronavirus (COVID-19) pandemic.**

**Members of the Council:** are hereby summoned to the an **Annual Meeting of the Parish Council which will be held on-line (using Zoom) on Tuesday 4 May 2021 at 7.00pm** for the purpose of transacting the business below.

**Members of the Public:** are very welcome to attend on-line (by application, in advance, to the Parish Clerk by 5.00pm on Monday 3 May - details below) and may address the Council but only under item nine on the agenda.

**Reporting on Meetings:** Except where members of the public are excluded due to the confidential nature of the business being considered, any person may film, photograph, audio record or use social media to report on Council meetings. Any person intending to do so is asked to notify the Clerk or Chairman before the start of the meeting..

## **AGENDA**

1. **To elect the Chairman of the Council for the coming year.**
2. **To receive the Chairman's Declaration of Acceptance of Office.**
3. **To elect the Vice-Chairman of the Council for the coming year.**
4. To receive any apologies for absence.
5. **To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.**
6. **To approve the minutes of the Ordinary Meeting of the Parish Council held on 27 April 2021.**
7. **To appoint members to external bodies - Rattlesden Village Hall Management Committee and the Airfield Liaison Group.**
8. **To appoint Council Officers:**
  - 8.1 Tree Officer
  - 8.2 Footpaths Officer
  - 8.3 Finance Councillor
  - 8.4 Wildlife Friendly Village Councillor
9. **To invite public questions or comment on any matter on this agenda.**
10. **Finance:**
  - 10.1 To receive the Clerk's financial report.
  - 10.2 To authorise payments as presented and to note income received.

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11. **Planning:**

11.1 To consider any applications received.

11.2 To note those applications considered by e-mail due to the coronavirus (COVID-19) pandemic which prevented discussion in a public meeting.

11.3 To note any planning applications granted/refused.

12. **Matters to be brought to the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.**

13. **Next Meeting:**

To note that the next Ordinary Meeting of the Parish Council is scheduled for September - date to be confirmed.



Parish Clerk: Doug Reed, Proper Officer of the Council

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