

# **RATTLEDEN PARISH COUNCIL**

**No Meeting of the Parish Council can be held in the Village Hall (or any other indoor venue) due to the coronavirus (COVID-19) pandemic.**

**Members of the Council:** are hereby summoned to an **Ordinary Meeting of the Parish Council which will be held on-line (using Zoom) on Tuesday 20 April 2021 at 7.00pm** for the purpose of transacting the business below.

**Members of the Public:** are very welcome to attend on-line (by application, in advance, to the Parish Clerk by 5.00pm on Monday 29 March - details below) and may address the Council but only under item five on the agenda.

**Reporting on Meetings:** Except where members of the public are excluded due to the confidential nature of the business being considered, any person may film, photograph, audio record or use social media to report on Council meetings. Any person intending to do so is asked to notify the Clerk or Chairman before the start of the meeting..

## **AGENDA**

1. To receive any apologies for absence.
2. **To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.**
3. **To approve the minutes of the Ordinary Meeting of the Parish Council held on 30 March 2021.**
4. **To receive a report from the County and District Councillor.**
5. **To invite public questions or comment on any matter on this agenda.**
6. **Planning:**
  - 6.1 To consider any applications received.
  - 6.2 To note those applications considered by e-mail due to the coronavirus (COVID-19) pandemic which prevented discussion in a public meeting.
  - 6.3 To note any planning applications granted/refused including:  
DC/21/00966 Bruges Cottage, Lower Road - granted - creation of external door opening at first floor level accessing flat roof to form balcony with railings and decking; re-roofing west wing in slate tiles; installing five conservation rooflights; and construction of one dormer window to rear elevation to replace existing rooflight.
7. **Council Governance:**

In compliance with the Accounts and Audit Regulations 2015, to approve the completion of Section 1 of the Annual Governance and Accountability Return 2020/21 Part 3 - "Annual Governance Statement 2020/21" for Rattlesden Parish Council.

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8. **Finance:**

- 8.1 To receive the Clerk's financial report.
- 8.2 To authorise payments as presented and to note income received.
- 8.3 In compliance with the Accounts and Audit Regulations 2015, to approve the completion of Section 2 of the Annual Governance and Accountability Return 2020/21 Part 3 - "Accounting Statements 2020/21" for Rattlesden Parish Council.
- 8.4 To confirm the updated budget for 2021-2022.

9. **Matters to be brought to the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.**

10. **Next Meeting:**

To note that the Annual Meeting of the Parish Council is scheduled for Tuesday 4 May at 7.00pm to be held on-line (via the Zoom video conferencing facility).



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# RATTLESDEN PARISH COUNCIL

Report to the Ordinary Meeting of 20 April 2021

## Agenda Item 8.2: Payments and Income

Councillors are recommended to authorise the following payments which, if approved, will be paid by electronic transfer (Bank FPO).

To:	Reason	Payment (£s)	VAT (£s)	Total (£s)
Litter-Picker	Salary: April 2021 (19.33 hours @ £8.91)	172.23	N/A	172.23
Parish Clerk	Salary: April 2021 (35 hours @ £14.42) Gross: £504.70 - Net £403.90 [PAYE: £100.80]	403.90	N/A	403.90
HMRC	PAYE (as above)	100.80	N/A	100.80
Suffolk County Council	Half-yearly County Farm (allotment) rent (01.10.20- 31.03.21)	34.00	0.00	34.00
Suffolk Association of Local Councils	Subscription 2021-2022	391.55	0.00	391.55
	<b>TOTAL</b>	<b>£1,102.48</b>	<b>£0.00</b>	<b>£1,102.48</b>

Notes:

Councillors are asked to note the following income received:

From:	Reason	Total (£s)
TSB	Business account interest (April)	6.43
Mid Suffolk District Council	Precept (part 1)	10,366.00
Mid Suffolk District Council	Community Infrastructure Levy	26,895.66
HMRC	2020-2021 VAT refund	199.36
	<b>TOTAL</b>	<b>£37,467.45</b>