

RATTLESDEN PARISH COUNCIL

No Meeting of the Parish Council can be held in the Village Hall (or any other indoor venue) due to the coronavirus (COVID-19) pandemic.

Members of the Council: are hereby summoned to an **Ordinary Meeting of the Parish Council which will be held on-line (using Zoom) on Tuesday 24 November 2020 at 7.00pm** for the purpose of transacting the business below.

Members of the Public: are very welcome to attend on-line (by application, in advance, to the Parish Clerk by 5.00pm on Monday 23 November - details below) and may address the Council but only under item five on the agenda.

Reporting on Meetings: Except where members of the public are excluded due to the confidential nature of the business being considered, any person may film, photograph, audio record or use social media to report on Council meetings. Any person intending to do so is asked to notify the Clerk or Chairman before the start of the meeting..

AGENDA

1. To receive any apologies for absence.
2. **To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.**
3. **To approve the minutes of the Ordinary Meeting of the Parish Council held on 27 October 2020.**
4. **To receive a report from the County and District Councillor.**
5. **To invite public questions or comment on any matter on this agenda.**
6. **Planning:**
 - 6.1 To consider any applications received.
 - 6.2 To note those applications considered by e-mail due to the coronavirus (COVID-19) pandemic which prevented discussion in a public meeting.
 - 6.3 To note any planning applications granted/refused including:
DC/20/03872 Blackthorn Farmhouse, High Town Farm, High Town Green - granted - change of use of land, including driveway and access, as residential use.
 - 6.4 To consider how to respond to the consultation on the Babergh and Mid Suffolk Pre-Submission Joint Local Plan.
7. **Finance:**
 - 7.1 To receive the Clerk's financial report.
 - 7.2 To authorise payments as presented and to note income received.
8. **Speeding Device:**
To consider potential options for a device or devices and to take action as appropriate.

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9. **Matters to be brought to the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.**

10. **Next Meeting:**
To note that the next Ordinary Meeting of the Parish Council is scheduled for Tuesday 26 January at 7.00pm to be held on-line (via the Zoom video conferencing facility).



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Report to the Ordinary Meeting of 24 November 2020

Agenda Item 7.2: Payments and Income

Councillors are recommended to authorise the following payments which, if approved, will be paid by electronic transfer (Bank FPO) - except for the salary for the litter-picker for which a cheque process has been established:

To:	Reason	Payment (£s)	VAT (£s)	Total (£s)
Litter-Picker	Salary: November 2020 (19.33 hours @ £8.72)	168.56	N/A	168.56
Parish Clerk	Salary: November 2020 (35 hours @ £14.05) Gross: £491.75 - Net £393.35 [PAYE: £98.40]	393.35	N/A	393.35
HMRC	PAYE (as above)	98.40	N/A	98.40
Litter-Picker	Salary: December 2020 (19.33 hours @ £8.72)	168.56	N/A	168.56
Parish Clerk	Salary: December 2020 (35 hours @ £14.05) Gross: £491.75 - Net £393.55 [PAYE: £98.20]	393.55	N/A	393.55
HMRC	PAYE (as above)	98.20	N/A	98.20
Mr Roger Heard	447th Bomb Group Memorial: grass-cutting (October)	62.00	0.00	62.00
The Felsham Gardeners	Single grass-cut at Rattlesden cemetery @ £200.00	200.00	0.00	200.00
The Felsham Gardeners	Cutting of wildflower area at Cemetery	100.00	0.00	100.00
Mr Neil Cole	Reimbursement of costs of Cemetery Green/other bulbs	49.89	N/A	49.89
Mr Lee Patterson (Builders)*	Repairs to various Council assets 2019-2020	1,349.00	0.00	1,349.00
Cllr David Goodlad	Reimbursement of Remembrance Sunday/Armistice Day commemoration costs	30.00	N/A	30.00
	TOTAL	£3,111.51	£40.00	£3,111.51

Notes:

*With the approval of councillors this payment was effected ahead of the meeting.

Councillors are asked to note the following income received:

From:	Reason	Total (£s)
TSB	Business account interest (November)	10.65

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Allotment Association	Annual rent 2020-2021	68.04
Mid Suffolk District Council	Cleansing Grant (July-September)	226.72
	TOTAL	£305.41