

# **RATTLEDEN PARISH COUNCIL**

**Members of the Council:** are hereby summoned to an **Ordinary Meeting of the Parish Council which will be held in the Village Hall on Tuesday 26 November 2019 at 7.30pm** for the purpose of transacting the business below.

**Members of the Public:** are very welcome to attend and may address the Council under item five on the agenda.

**Reporting on Meetings:** Except where members of the public are excluded due to the confidential nature of the business being considered, any person may film, photograph, audio record or use social media to report on Council meetings. Any person intending to report in this way is asked to notify the Clerk or Chairman before the start of the meeting..

## **AGENDA**

1. To receive any apologies for absence.
2. **To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.**
3. **To approve the minutes of the Ordinary Meeting of the Parish Council held on 29 October 2019.**
4. **To receive a report from the County and District Councillor.**
5. **To invite public questions or comment on any matter on this agenda.**
6. **Planning:**
  - 6.1 To consider any applications received including:  
DC/19/05362 land on the west side of Rising Sun Hill - submission of details under outline planning permission DC/19/01604 - appearance, landscaping, layout and scale for erection of one dwelling and garage.
  - 6.2 To note any applications considered the deadlines for which were ahead of this meeting and for which an extension for comments was not possible.  
including:  
DC/19/05081 8 Top Road - erection of wooden shed/garage (retention of) - Council had no objection.
  - 6.3 To note any planning applications granted/refused.
7. **Finance:**
  - 7.1 To receive the Clerk's financial report.
  - 7.2 To authorise payments as presented and to note income received.
8. **Village Hall**

To consider the current position with the Hall and to take action as appropriate.
9. **Working Group Reports:**
  - 9.1 Housing Development

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9.2 Finance and Development

10. **Council Governance:**

10.1 To consider any new legislation, codes or regulatory issues and to take action as appropriate.

10.2 To determine if any Council decisions or actions impact upon its risk register, policies and/or internal controls.

11. **Correspondence:**

To consider the list of correspondence received and to take action as appropriate.

12. **Matters to be brought to the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.**

13. **Next Meeting:**

To note that the next Ordinary Meeting of the Parish Council is scheduled for Tuesday 28 January in the Village Hall beginning at 7.30pm.



Parish Clerk: Doug Reed, Proper Officer of the Council

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# RATTLEDEN PARISH COUNCIL

Report to the Ordinary Meeting of 26 November 2019

## Agenda Item 7.2: Payments and Income

Councillors are recommended to authorise the following payments:

To:	Reason	Pay men t (£s)	VAT (£s)	Tota l (£s)
Litter-Picker	Salary: November 2019 (19.33 hours @ £8.21)	158. 70	N/A	158. 70
Parish Clerk	Salary: November 2019 (35 hours @ £13.15) Gross: £460.25 - Net £368.05 [PAYE: £92.20]	368. 05	N/A	368. 05
HMRC	PAYE (as above)	92.0 0	N/A	92.0 0
Litter-Picker	Salary: December 2019 (19.33 hours @ £8.21)	158. 70	N/A	158. 70
Parish Clerk	Salary: December 2019 (35 hours @ £13.15) Gross: £460.25 - Net £368.25 [PAYE: £92.00]	368. 25	N/A	368. 25
HMRC	PAYE (as above)	92.0 0	N/A	92.0 0
The Felsham Gardeners	Single grass-cut at Rattlesden Cemetery @ £200.00	200. 00	0.00	200. 00
Mr Roger Heard	447th Bomb Group Memorial: grass-cutting (September)	62.0 0	0.00	62.0 0
Anglian Water Business Ltd (National)	Cemetery water	10.3 9	0.00	10.3 9
Rattlesden Village Hall Management Committee	Hire of the Village Hall (30.07.19 @ £8.00 and 17.09.19 and 29.10 @ £8.50)	25.0 0	0.00	25.0 0
Parish Clerk*	Reimbursement of cost of gift for the internal auditor	40.0 0	0.00	40.0 0
	<b>TOTAL</b>	<b>£1,5 75.0 9</b>	<b>£0.0 0</b>	<b>£1,5 75.0 9</b>

Notes:

\*To be paid for by the Chairman's allowance.

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Councillors are asked to note the following income received:

<b>From:</b>	<b>Reason</b>	<b>Total I (£s)</b>
TSB	Business account interest (November)	11.5 4
Allotment Association	Annual rent 2019-2020	68.0 4
Mid Suffolk District Council	Cleansing Grant (July-September)	213. 46
Non-resident	Cemetery plot reservation fee	375. 00
Non-resident	Cemetery interment fee	250. 00
	<b>TOTAL</b>	<b>£918 .04</b>

# RATTLESDEN PARISH COUNCIL

## Report to the Ordinary Meeting of 26 November 2019

### Agenda Item 11: Correspondence Received

For more information on any item listed below (not otherwise circulated) or you require a copy of any correspondence then please do not hesitate to contact the Clerk.

Item	From	Subject	Action
1	Suffolk County Council	Request for Parish Council involvement in the Suffolk Highways review of HGV routes and possible meeting regarding HGV issues in the village.	Forwarded to all councillors; copied to Cllr Otton.
2	Cllr Otton/Suffolk Highways	Potential installation of yellow lines to prevent parking which poses risks for children and others near Rattlesden Primary Academy.	Forwarded to all councillors.
3	Mid Suffolk District Council via Cllr Otton	Tree for Life scheme.	Forwarded to all councillors.
4	Four Residents	Concerns/objections to planning application DC/19/04828 regarding Rattlesden Gliding Club.	Forwarded to all councillors; replies sent.

**NB: Circulars are not normally listed unless they have any possible relevance to the Council; likewise, correspondence which has been received which relates to specific agenda items and has been circulated for those items, e.g. planning applications and decisions, and quotations for work.**