

# **RATTLEDEN PARISH COUNCIL**

**Members of the Council:** are hereby summoned to an **Annual Meeting of the Parish Council which will be held in the Village Hall on Tuesday 14 May 2019 at 7.30pm** for the purpose of transacting the business below.

**Members of the Public:** are very welcome to attend and may address the Council under item 10 on the agenda.

**Reporting on Meetings:** Except where members of the public are excluded due to the confidential nature of the business being considered, any person may film, photograph, audio record or use social media to report on Council meetings. Any person intending to report in this way is asked to notify the Clerk or Chairman before the start of the meeting to enable reasonable facilities to be afforded.

## **AGENDA**

1. **To elect the Chairman of the Council for the coming year.**
2. **To receive the Chairman's Declaration of Acceptance of Office.**
3. **To elect the Vice-Chairman of the Council for the coming year.**
4. To receive any apologies for absence.
5. **To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.**
6. **To approve the minutes of the Ordinary Meeting of the Parish Council held on 30 April 2019.**
7. **To appoint members to external bodies - Rattlesden Village Hall Management Committee and the Airfield Liaison Group.**
8. **To appoint Council Officers:**
  - 8.1 Tree Officer
  - 8.2 Footpaths Officer
- 8.3 To appoint a Finance Councillor.
9. **To receive a report from the County and District Councillor.**
10. **To invite public questions or comment on any matter on this agenda.**
11. **Finance:**
  - 11.1 To receive the Clerk's financial report.
  - 11.2 To authorise payments as presented and to note income received.
  - 11.3 To consider a request for further funding towards planting at Cemetery Green.

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## **12. Planning:**

- 12.1 To consider any applications received including:  
DC/19/02138 land adjacent to 12 and 13 St Nicholas Close - erection of six dwellings
- 12.2 To note any applications considered where the deadline for comments was in advance of this meeting and for which an extension for comments was not possible.
- 12.3 To note any planning applications granted/refused including:  
DC/19/01083 Townfield, Baby Lane - granted - erection of a polytunnel.

## **13. Working Group Reports:**

- 13.1 Housing Development
- 13.2 Finance and Development

## **14. Woolpit Health Centre:**

To consider concerns relating to the diminution in services to Rattlesden residents including the loss of both the dedicated transport facility and specific surgery time.

## **15. Council Governance:**

- 15.1 To consider any new legislation, codes or regulatory issues and to take action as appropriate.
- 15.2 To determine if any Council decisions or actions impact upon its risk register, policies and/or internal controls.

## **16. Correspondence:**

To consider the list of correspondence received and to take action as appropriate.

## **17. Matters to be brought to the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.**

## **18. Next Meeting:**

To note that the next Ordinary Meeting of the Parish Council is scheduled for Tuesday 25 June in the Village Hall beginning at 7.30pm.



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