

# **RATTLEDEN PARISH COUNCIL**

**Members of the Council:** are hereby summoned to an **Ordinary Meeting of the Parish Council which will be held in the Village Hall on Tuesday 26 March 2019 at 7.30pm** for the purpose of transacting the business below.

**Members of the Public:** are very welcome to attend and may address the Council under item five on the agenda.

**Reporting on Meetings:** Except where members of the public are excluded due to the confidential nature of the business being considered, any person may film, photograph, audio record or use social media to report on Council meetings. Any person intending to report in this way is asked to notify the Clerk or Chairman before the start of the meeting to enable reasonable facilities to be afforded.

## **AGENDA**

1. To receive any apologies for absence.
2. **To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.**
3. **To approve the minutes of the Ordinary Meeting of the Parish Council held on 26 February 2019.**
4. **To receive a report from the County and District Councillor.**
5. **To invite public questions or comment on any matter on this agenda.**
6. **Planning:**
  - 6.1 To consider any applications received.
  - 6.2 To note any applications considered the deadlines for which were ahead of this meeting and for which an extension for comments was not possible including:  
DC/19/01083 - Townfield, Baby Lane - erection of a polytunnel - **Council had no objection.**
  - 6.3 To note any planning applications granted/refused including:  
DC/18/00844 - **refused** - St Nicholas Close (Shop) - application for advertisement consent - erection of two signs.
7. **Finance:**
  - 7.1 To receive the Clerk's financial report.
  - 7.2 To authorise payments as presented and to note income received.
8. **Working Group Reports:**
  - 8.1 Housing Development
  - 8.2 Finance and Development
9. **Birds Green:**

To consider a resident suggestion that a bench be purchased to be sited on the grass area in Birds Green and to take action as appropriate.

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10. **Waste Bins:**

To consider the provision of an extra dog bin at the Playing Field and the potential purchase of additional litter bins.

11. **Bottle Bank:**

To consider the purchase of signs to emphasise the purpose of the facility and to discourage the fly-tipping of inappropriate material.

12. **Council Assets:**

To review the results of the annual inspections and to take action as appropriate.

13. **Council Governance:**

13.1 To consider any new legislation, codes or regulatory issues and to take action as appropriate.

13.2 To determine if any Council decisions or actions impact upon its risk register, policies and/or internal controls.

14. **Correspondence:**

To consider the list of correspondence received and to take action as appropriate.

15. **Matters to be brought to the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.**

16. **Next Meeting:**

To note that the next Ordinary Meeting of the Parish Council is scheduled for Tuesday 30 April in the Village Hall beginning at 6.45pm.

17. **Motion to Exclude the Press and Public:**

To exclude the press and public from the meeting for agenda item 18 on the grounds that, while the decision was of public interest and would need to be recorded formally, the discussion leading to such decision would be likely to involve personal data which it was not in the public interest to disclose and which needed to be properly safeguarded on behalf of the individual concerned.

18. **Parish Clerk:**

To conduct the annual review of the current salary of the post-holder, as required by the contract of employment, and to take action as appropriate.



Parish Clerk: Doug Reed, Proper Officer of the Council  
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