

RATTLEDEN PARISH COUNCIL

Members of the Council:

You are hereby summoned to an **Ordinary Meeting of the Parish Council which will be held in the Village Hall on Tuesday 27 November 2018 at 7.30pm** for the purpose of transacting the business below.

Members of the Public: are very welcome to attend and may address the Council under item five on the agenda.

Reporting on Meetings: Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Any person intending to report in this way is asked to give notice before the start of the meeting to the Clerk or Chairman of the Council to enable reasonable facilities to be afforded.

AGENDA

1. To receive any apologies for absence.
2. **To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.**
3. **To approve the minutes of the Ordinary Meeting of the Parish Council held on 30 October 2018.**
4. **To receive a report from the County and District Councillor.**
5. **To invite public questions or comment on any matter on this agenda.**
6. **Planning:**
 - 6.1 To consider any applications received including:
DC/18/02258 - land to the west of 10 Top Road - erection of eight dwellings, garaging and new access.
 - 6.2 To note any applications considered the deadlines for which were ahead of this meeting and for which an extension for comments was not possible.
 - 6.3 To note any planning applications granted/refused.
7. **Finance:**
 - 7.1 To receive the Clerk's financial report.
 - 7.2 To authorise payments as presented and to note income received.
8. **Working Group Reports:**
 - 8.1 Housing Development
 - 8.2 Finance and Development
9. **Kerbing:**

To confirm the way forward with regard to the potential project at Cemetery Green.

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10. **Council Governance:**

- 10.1 To consider any new legislation, codes or regulatory issues and to take action as appropriate.
- 10.2 To determine if any Council decisions or actions impact upon its risk register, policies and/or internal controls.

11. **Correspondence:**

To consider the list of correspondence received and to take action as appropriate.

12. **Matters to be brought to the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.**

13. **Next Meeting:**

To note that the next Ordinary Meeting of the Parish Council is scheduled for Tuesday 29 January in the Village Hall beginning at 7.30pm.



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Report to the Ordinary Meeting of 27 November 2018

Agenda Item 11: Correspondence Received

For more information on any item listed below (not otherwise circulated) or you require a copy of any correspondence then please do not hesitate to contact the Clerk.

I	From	Subject	Action
1	Resident	Regarding Cemetery Green and parking for services in the Cemetery.	Reply sent; copied to all councillors.
2	Suffolk Highways	Notification of imminent closure of Woolpit Road (03.12.18-07.12.18).	Forwarded to all councillors.
3	Mid Suffolk District Council	Confirmation of situation relating to financial support for any project given the 'lost' Section 106 funding.	Forwarded to all councillors.
4	Resident	Thanking the Council for his nomination for a Mid Suffolk 'Stars of Suffolk' award - which he won.	Reply sent; copied to all councillors.
5	Resident	Thanking the Council for its perseverance in securing the replacement of the Brettenham Road post-box and asking if collection times might be displayed.	Reply sent; copied to all councillors.
6	Resident	Asking if the Council would include information about the local winner of a 'Stars of Suffolk' award in the next issue of "Revelations".	Actioned and reply sent.
9	Resident	Notification of litter at the Anglian Water site and abandoned car at Cemetery Green.	Reported to relevant authorities and reply sent; copied to all councillors.

NB: Circulars are not normally listed unless they have any possible relevance to the Council; likewise, correspondence which has been received which relates to specific agenda items and has been circulated for those items, e.g. planning applications and decisions, and quotations for work.