

RATTLEDEN PARISH COUNCIL

Members of the Council:

You are hereby summoned to an **Ordinary Meeting of the Parish Council which will be held in the Village Hall on Tuesday 31 July 2018 at 7.30pm** for the purpose of transacting the business below.

Members of the public: are very welcome to attend and may address the Council under item five on the agenda.

Reporting on Meetings: Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Any person intending to report in this way is asked to give notice before the start of the meeting to the Clerk or Chairman of the Council to enable reasonable facilities to be afforded.

AGENDA

1. To receive any apologies for absence.
2. **To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.**
3. **To approve the minutes of the Ordinary Meeting of the Parish Council held on 3 July 2018.**
4. **To receive a report from the County and District Councillor.**
5. **To invite public questions or comment on any matter on this agenda.**
6. **Planning:**
 - 6.1 To consider any applications received.
 - 6.2 To note any applications considered the deadlines for which were ahead of this meeting and for which an extension for comments was not possible.
 - 6.3 To note any planning applications granted/refused including:
DC/18/02677 - **granted** - Keepers Mead, Lower Road - trees in a Conservation Area - removal of one sycamore tree; and
DC/18/02550 - **granted** - 7 Top Road - erection of two-storey side extension.
7. **Finance:**
 - 7.1 To receive the Clerk's financial report.
 - 7.2 To authorise payments as presented and to note income received.
 - 7.3 To review the report of the internal auditor regarding the 2017-2018 financial year, to consider matters raised and to take action as appropriate.
8. **Council Governance:**
 - 8.1 To consider any new legislation, codes or regulatory issues and to take action as appropriate.

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- 8.2 To determine if any Council decisions or actions impact upon its risk register, policies and/or internal controls.
- 8.3 To approve and adopt revised and fully-updated standing orders.
9. **Cemetery Green:**
To consider options for 'protecting' the green from vehicle encroachment and to take action as appropriate.
10. **Projects and Developments:**
To consider local projects and developments which the Council might wish to support or develop, not least in funding terms and to take action as appropriate - including a Community Council request for financial assistance.
11. **Correspondence:**
To consider the list of correspondence received and to take action as appropriate.
12. **Parish Clerk's Report.**
13. **Matters to be brought to the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.**
14. **Next Meeting:**
To note that the next Ordinary Meeting of the Parish Council is scheduled for Tuesday 25 September in the Village Hall beginning at 7.30pm.



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Published: 20 July 2018