



RATTLEDEN PARISH COUNCIL

Parish Clerk: Andrew Scott
Whalebone Cottage, High Street, Rattlesden IP30 0SB
Tel: 01449 736799
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Web: <https://rattlesden.suffolk.cloud>

NOTICE OF FORTHCOMING

VACANCY

The post of **PARISH CLERK** and **Responsible Financial Officer** for Rattlesden will become vacant in September.

The postholder is responsible for the administration and financial management of the Parish Council.

Hours: 35 per month (c8 per week), working mainly from home, with flexible working times.

Salary scale: £12.97- £13.96 per hour (pay award pending), plus working from home allowance, (starting salary subject to qualifications and skills).

Experience or a knowledge of local government would be helpful, but neither is essential. Training will be provided.

For further information please contact the current Clerk, Andrew Scott on 01449 736799 rattlesdenpc@live.co.uk, or the Council Chairman, Kerry Burn on 07818 005958 kerryburn0@gmail.com.

** Closing date for applications Monday 31 July 2023 **