

RATTLESDEN PARISH COUNCIL

Minutes of the Ordinary Meeting of the full Council held on 31 July 2018 at 7.30pm in Rattlesden Village Hall

Approved 25.09.18 (Minutes 2018/056 refers)

Present: Cllr Kerry Burn (Chairman), Cllr Peter Brooke,
Cllr Bridget Goodchild, Cllr Dan Jewers, Cllr Russell Morley and
Cllr Julie Rayner.

In Attendance: County and District Cllr Penny Otton;
Two members of the public; and
Parish Clerk: Doug Reed.

2018/041 Apologies for Absence
None.

2018/042 Declarations of Interest
None.

2018/043 Minutes of the Last Parish Council Meeting
It was proposed by Cllr Goodchild, seconded by Cllr Rayner, that the minutes of the Ordinary Meeting of the Parish Council, held on 3 July, be signed as a true record. The proposal was carried.

2018/044 District and County Councillor Report
Cllr Otton presented her report, as circulated previously. She highlighted success at the County Council in securing a commitment to an investment in the Suffolk cycling infrastructure but was disappointed that this was not matched by a financial commitment. She added, with regret, that the Council was going ahead with planned changes to the school transport policy which were likely to have an adverse impact locally. At the District Council it had been agreed that additional funding would be borrowed to support improvements at four recycling centres. The same Council had also secured its five-year land supply for housing.

2018/045 Public Comment and Questions
It was noted that the seating in the Rising Sun Hill bus shelter would be reinstated by volunteers at the earliest for which councillors were very grateful. A resident who queried progress on highway matters, particularly speeding, was informed that Cllr Otton was following-up issues with Suffolk Highways while the Council continued to lobby Suffolk Constabulary for action.

2018/046 Planning
046.1 Applications: There were no new planning applications for the Council to consider.
046.2 Applications - Responses: There were no applications which had had to be considered in advance of the meeting because of their deadlines.
046.3 Decisions: It was noted that applications DC/18/02677 Keepers mead, Lower Road and DC/18/02550 7 Top Road had been granted.

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2018/047

Finance

047.1 Financial Report: The report to 30 June was received. It was noted that the TSB current account stood at £6,740.12 and the deposit account at £13,509.56 further to which it was proposed by Cllr Rayner, seconded by Cllr Brooke, that the reconciliation be approved and duly signed. The proposal was carried.

047.2 Payments and Income: It was proposed by Cllr Morley, seconded by Cllr Rayner, that the schedule of payments be approved. The proposal was carried. The schedule comprised the following:

- ◆ Litter-picker: salary (July) - £151.35;
- ◆ Clerk: salary (July) - £336.42;
- ◆ HMRC: PAYE (July) - £84.00;
- ◆ Litter-picker: salary (August) - £151.35;
- ◆ Clerk: salary (August) - £336.22;
- ◆ HMRC: PAYE (August) - £84.20;
- ◆ Mr Roger Heard: 447th Bomb Group Memorial grass-cutting - £60.00 (Section 137 expenditure);
- ◆ Anglian Water Business Ltd (National): Cemetery water - £11.18.
- ◆ The Felsham Gardeners: Cemetery grass-cutting - £200.00;
- ◆ Clerk: administrative expenses - £50.86;
- ◆ RTA Plumbing: Cemetery standpipe leak - £45.00;
- ◆ Mr David Goodlad: World War II project reimbursement - £236.05 (Section 137 expenditure); and
- ◆ Royal British Legion Poppy Appeal: wreath - £52.25 (Section 137 expenditure).

Income received was duly noted as follows:

- ◆ TSB: business (deposit) account interest (July) - £0.56.

047.3 Internal Audit 2017-2018: Councillors were pleased to receive the report from the internal auditor and to accept the recommendations therein. Grateful thanks were extended to Mr Graham Reid for the comprehensive and authoritative work he had carried out on behalf of the Council. Two new councillor bodies were established as a result of the audit. A Housing Development Working Group, comprising Cllr Burn, Cllr Jewers and Cllr Rayner which would examine the 'planning gain' to be derived from schemes such as those on Roman Rise and Top Road; and a Finance and Development Working Group, comprising Cllr Brooke, Cllr Goodchild and Cllr Morley which would deal with the Council budget and with community initiatives and projects.

2018/048

Council Governance

048.1 New Legislation, Codes or Regulatory Issues: None.

048.2 Risk Register, Policies and Internal Controls: There were no decisions or actions which impacted upon the Council risk register, policies or internal controls.

2018/049

Cemetery Green

It was felt that the repeated calls for action to deter parking on the site needed to be addressed by a long-term solution. The preferred option was for some form of kerbing with an associated lay-by opposite the Cemetery

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entrance which would properly provide for the needs of funeral services and directors. Accordingly, it was agreed that the Clerk would seek appropriate quotations. Quotations would also be sought for kerbing to the grass area in Birds Green. At the same time, permission would be sought from Suffolk Highways for the installation of kerbing in both areas given that approval from the body had to be secured before any such work might be carried out.

2018/049 Projects and Developments

With the creation of the Finance and Development Working Group it was agreed that consideration of potential matters should be discussed by that group and any recommendations returned to the Council.

2018/050 Correspondence

Concern was expressed about the campsite on Felsham Road. E-mails had been copied to the Parish Council between residents and the Camping and Caravanning Club over a number of complaints and issues which had, allegedly occurred. It was resolved that the Council should contact the Club to seek clarification about, not least, the terms under which the campsite operated, the problems that had arisen since the site was inaugurated and action taken by the Club to resolve said problems.

2018/051 Parish Clerk's Report

The Clerk's report was noted. There were no matters arising.

2018/052 Matters to be Brought to the Attention of the Council

Cllr Brooke reminded councillors that the Rattlesden Airfield 'Open Day' was scheduled for 27 August. Cllr Burn informed the meeting that, for health reasons, Cllr Wright had tendered his resignation from the Council. Councillors expressed their disappointment at the latter but put on record their thanks for all that Cllr Wright had done both on behalf of the Parish Council and of the residents of the village.

2018/053 Next Meeting

It was noted that the next Ordinary Meeting of the Council would be held on Tuesday 25 September at 7.30pm in Rattlesden Village Hall.

The meeting closed at 8.31pm.