

RATTLESDEN PARISH COUNCIL

Minutes of the Ordinary Meeting of the full Council held on 27 June 2017 at 7.30pm in Rattlesden Village Hall

Approved 25.07.17 (Minute 2017/039 refers)

Present: Cllr Kerry Burn (Chairman), Cllr Peter Brooke, Cllr Dan Jewers,
Cllr Russell Morley and Cllr Julie Rayner.

In Attendance: County and District Cllr Penny Otton;
Three members of the public; and
Parish Clerk: Doug Reed.

2017/026 Apologies for Absence

Accepted from Cllr Bridget Goodchild who was on holiday and Cllr Ted Wright who was ill.

2017/027 Declarations of Interest

Cllr Jewers declared a disposable pecuniary interest in agenda item 7.2 (minute 2017/032.2) as his business had undertaken work on the Cemetery extension at the behest of the Council; and
Cllr Morley declared a disclosable pecuniary interest in agenda item 6.1 (minute 2017/031.1) as the planning applicant in a matter before the Council.

2017/028 Minutes of the Last Parish Council Meeting

It was proposed by Cllr Brooke, seconded by Cllr Rayner, that the minutes of the Annual Meeting of the Parish Council, held on 23 May, be signed as a true record. The proposal was carried.

2017/029 The meeting was adjourned for reports from external bodies and for public comment and questions:

029.1 District and County Councillor: Cllr Otton presented her report, as circulated previously. She confirmed that the damaged railings on the bend in Lower Road had been reported to Suffolk Highways; that a District Council report on housing numbers required in the area was now available; and expressed her concerns about both the introduction of fees for pre-application planning advice and the review of ward boundaries given the possible detrimental affect locally. It was agreed that the latter would be discussed more fully at the next meeting.

029.2 Public Discussion: Concerns about the need for remedial action to the grass area in Birds Green were expressed. These were noted but it was felt that action should await the outcome of a separate matter affecting the same location. In the meantime, grateful thanks were expressed to Mr and Mrs Denis Fisher for their excellent work in both maintaining and enhancing the site. The requirement to replace trees in Owers Close was acknowledged again and another resident addressed the meeting to provide background information to a current planning application.

Meeting resumed:

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2017/030 Parish Clerk's Report

The Clerk's report was noted. There were no matters arising.

2017/031 Planning

031.1 Applications: *Cllr Morley left the meeting for this item.*

1788/17 and 1789/17 Avis, Lower Road - erection of single-storey side and rear extension and Listed Building Consent. The Council had no objection.

031.2 Applications - Responses: Given deadlines in advance of the meeting, councillors had necessarily considered applications:

1128/17 Barn C, White house Farm, Felsham Road - internal alterations to layout. The Council had no objection;

1545/17 10 Top Road - erection of a two-storey side extension. The Council had no objection;

1716/17 Walnut Tree Farm, Mitchery Lane - erection of a four-bay garage with gym/home office over following demolition of existing out-buildings. The Council had no objection; and

1547/17 5 Old Hall Meadow - erection of a shed. The Council had no objection.

031.3 Decisions: It was noted that applications 0586/17 6 Rectory Meadow, 1545/17 10 Top Road, 1271/17 Holly Bush Farmhouse, Hollybush Lane, 1128/17 Barn C, White house Farm, Felsham Road and 1716/17 Walnut Tree Farm, Mitchery Lane had been granted.

2017/032 Finance

032.1 Financial Report: The report to 31 May was received. It was noted that the TSB current account stood at £9,338.54 and the deposit account at £19,501.21 further to which it was proposed by Cllr Burn, seconded by Cllr Morley, that the reconciliation be approved and duly signed. The proposal was carried.

032.2 Payments and Income: *Cllr Jewers left the meeting for this item.*

It was proposed by Cllr Morley, seconded by Cllr Rayner, that the schedule of payments be approved. The proposal was carried. The schedule comprised the following:

- ◆ Litter-picker: salary (June) - £144.98;
- ◆ Clerk: salary (June) - £309.69;
- ◆ HMRC: PAYE (June) - £77.20;
- ◆ Norman S Morley: Cemetery extension work - £600.00 + £120.00 VAT;
- ◆ Mr Roger Heard: 447th Bomber Group Memorial grass-cutting - £120.00 (Section 137 expenditure);
- ◆ The Felsham Gardeners: Cemetery grass-cutting - £380.00;
- ◆ Mid Suffolk District Council: annual cost for bin emptying - £395.00 + £79.00 VAT;
- ◆ Anglian Water: Cemetery water - £15.39; and
- ◆ G D Jewers & Son: Cemetery extension fencing - £54.46 + £75.89 VAT (product of an invoice which included both expenditure and income).

Income received was duly noted as follows:

- ◆ TSB: business (deposit) account interest (June) - £0.83;
- ◆ HMRC: 2016-2017 VAT refund - £1,674.37;

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- ◆ Suffolk Association of Local Councils: Transparency Fund grant - £289.81; and

- ◆ Stackhouse Poland Ltd: insurance claim (bus shelter) - £2,450.00.

032.3 Mid Suffolk District Council Locality Awards: It was resolved that an application for £2,000.00 be made for a locality award (available to District Cllr Penny Otton) with the possible funding being put towards the cost of the replacement bus shelter on Rising Sun Hill.

2017/033 Council Governance

033.1 New Legislation, Codes or Regulatory Issues: None.

033.2 Risk Register, Policies and Internal Controls: There were no decisions or actions which impacted upon the Council risk register, policies or internal controls.

2017/034 Correspondence

There were no issues arising from the list of correspondence.

2017/035 Matters to be Brought to the Attention of the Council

Further to the Extraordinary Meeting of the Council held in April for residents to discuss the proposed Roman Rise/Mitchery Lane housing development, it was noted that the text for a Council letter in support of concerns raised had been finalised and would be submitted to Hartog Hutton Ltd. It was emphasised that, in the continued absence of any formal planning application, the Council could not offer any judgement on the proposals. However, as stated at the April meeting, the Council was anxious to reinforce matters highlighted and to try to ensure that the company would seek to respond positively and constructively to the serious issues that residents had identified and voiced.

2017/036 Next Meeting

It was noted that the next Ordinary Meeting of the Council would be held on Tuesday 25 July at 7.30pm in Rattlesden Village Hall.

The meeting closed at 8.35pm.