

RATTLEDEN PARISH COUNCIL

Members of the Council:

You are hereby summoned to an **Ordinary Meeting of the Parish Council which will be held in the Village Hall on Tuesday 30 October 2018 at 7.30pm** for the purpose of transacting the business below.

Members of the public: are very welcome to attend and may address the Council under item five on the agenda.

Reporting on Meetings: Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Any person intending to report in this way is asked to give notice before the start of the meeting to the Clerk or Chairman of the Council to enable reasonable facilities to be afforded.

AGENDA

1. To receive any apologies for absence.
2. **To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.**
3. **To approve the minutes of the Ordinary Meeting of the Parish Council held on 25 September 2018.**
4. **To receive a report from the County and District Councillor.**
5. **To invite public questions or comment on any matter on this agenda.**
6. **Planning:**
 - 6.1 To consider any applications received.
 - 6.2 To note any applications considered the deadlines for which were ahead of this meeting and for which an extension for comments was not possible.
 - 6.3 To note any planning applications granted/refused.
7. **Finance:**
 - 7.1 To receive the Clerk's financial report.
 - 7.2 To authorise payments as presented and to note income received.
 - 7.3 To review expenditure in 2018-2019 and to agree any changes required to provide for the maintenance of effective budget management.
 - 7.4 To receive the 'External Auditor Report and Certificate 2017-2018 in respect of Rattlesden Parish Council' from PKF Littlejohn LLP, to note that no issues were identified and, as a consequence, to accept and approve the 2017-2018 Annual Governance and Accountability Return.
8. **Working Group Reports:**
 - 8.1 Housing Development

RATTLEDEN PARISH COUNCIL

8.2 Finance and Development

9. Kerbing:

To review the way forward to the potential projects in Birds Green and at Cemetery Green in the light of recent correspondence from Suffolk Highways and to take action as appropriate.

10. Council Governance:

- 10.1 To consider any new legislation, codes or regulatory issues and to take action as appropriate.
- 10.2 To determine if any Council decisions or actions impact upon its risk register, policies and/or internal controls.

11. Correspondence:

To consider the list of correspondence received and to take action as appropriate.

12. Parish Clerk's Report.

13. Matters to be brought to the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.

14. Next Meeting:

To note that the next Ordinary Meeting of the Parish Council is scheduled for Tuesday 27 November in the Village Hall beginning at 7.30pm.



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RATTLESDEN PARISH COUNCIL

Report to the Ordinary Meeting of 30 October 2018

Agenda Item 11: Correspondence Received

For more information on any item listed below (not otherwise circulated) or you require a copy of any correspondence then please do not hesitate to contact the Clerk.

I	From	Subject	Action
1	Resident	E-mail regarding overgrown vegetation in Poy Street Green.	Forwarded to all councillors.
2	Suffolk Highways	Various e-mails containing queries and more about Parish Council kerbing intentions.	Responses provided.
3	Mid Suffolk District Council	Community Infrastructure Levy and parish council bids for funding.	Forwarded to all councillors.
4	Cllr Otton	Pursuing the County Council Cabinet member for highways over the Buffer Depot in High Town Green.	Forwarded to all councillors.
5	Resident	Concerns about speeding in the village.	Forwarded to all councillors.

NB: Circulars are not normally listed unless they have any possible relevance to the Council; likewise, correspondence which has been received which relates to specific agenda items and has been circulated for those items, e.g. planning applications and decisions, and quotations for work.

RATTLEDEN PARISH COUNCIL

Report to the Ordinary Meeting of 30 October 2018

Agenda Item 12: Parish Clerk's Report

Post-Box - Brettenham Road: Finally...a replacement has been installed. However, Royal Mail still believes the formal complaint to be outstanding and claims that it is still investigating the loss - only a few weeks after the post-box was reinstated!

Poy Street Green: The resident who reported problems with overgrown/overhanging hedges and trees obstructing the highway contacted the Council to say that another resident had kindly cut the offending vegetation to render the highway safe. Suffolk Highways meanwhile continues to maintain that the situation is being monitored by its officers/staff!

Kerbing: The saga continues with Suffolk Highways as councillors will have seen from recent correspondence. In the meantime, I have withheld informing contractors about the outcomes of their quotations but have, as asked, submitted a more detailed text for "Revelations" to see if this elicits any feedback from residents about the desirability or otherwise of the work going ahead in Birds Green and at Cemetery Green. To date, I have not received any adverse comments.

Community Infrastructure Levy (CIL): The Council has received £8,477.04 as a product of planning application DC/17/04358 - land to the south east of Bluff Rise, Rising Sun Hill. In total, therefore, the Council now has CIL funding amounting to £11,351.88.

External Audit 2017-2018: The new external auditor, later than in previous years, has produced a report on the Council finances confirming that there were no matters arising from the audit and that the Council has properly met all legislation and regulatory requirements.