

RATTLESDEN PARISH COUNCIL

Members of the Council:

You are hereby summoned to the **Annual Meeting of the Parish Council which will be held in the Village Hall on Tuesday 23 May 2017 at 6.45pm** for the purpose of transacting the business below.

Members of the public:

Members of the public are welcome to attend and may address the Council, following item nine on the agenda, when the meeting is adjourned.

Reporting on Meetings

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Would any person intending to report please give notice before the start of the meeting to the Clerk or Chairman of the Council to enable reasonable facilities to be afforded.

AGENDA

1. **To elect the Chairman of the Council for the coming year.**
2. **To receive the Chairman's Declaration of Acceptance of Office.**
3. **To elect the Vice-Chairman of the Council for the coming year.**
4. To receive any apologies for absence.
5. **To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.**
6. **To approve the minutes of the Ordinary Meeting of the Parish Council held on 25 April 2017.**
7. **To appoint members to external bodies - Rattlesden Village Hall Management Committee and the Airfield Liaison Group.**
8. **To appoint Council Officers:**
 - 8.1 Tree Officer
 - 8.2 Footpath Officer
9. **Finance:**
 - 9.1 To receive the Clerk's financial report.
 - 9.2 To authorise payments as presented and to note income received.
 - 9.3 To appoint a Finance Councillor.
10. **Adjournment for:**
Public comment and/or questions.

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11. **Next Meeting:**

To note that the next Ordinary Meeting of the Parish Council is scheduled for Tuesday 27 June in the Village Hall beginning at 7.30pm.

A handwritten signature in black ink, appearing to read 'D Reed', with a long horizontal stroke extending to the right.

Parish Clerk: Doug Reed, Proper Officer of the Council
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