

RATTLEDEN PARISH COUNCIL

Members of the Council:

You are hereby summoned to the **Annual Meeting of the Parish Council which will be held in the Village Hall on Tuesday 22 May 2017 at 6.30pm** for the purpose of transacting the business below.

Members of the public: are very welcome to attend and may address the Council under item 11 on the agenda.

Reporting on Meetings: Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Any person intending to report in this way is asked to give notice before the start of the meeting to the Clerk or Chairman of the Council to enable reasonable facilities to be afforded.

AGENDA

1. **To elect the Chairman of the Council for the coming year.**
2. **To receive the Chairman's Declaration of Acceptance of Office.**
3. **To elect the Vice-Chairman of the Council for the coming year.**
4. To receive any apologies for absence.
5. **To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.**
6. **To approve the minutes of the Ordinary Meeting of the Parish Council held on 24 April 2018.**
7. **To appoint members to external bodies - Rattlesden Village Hall Management Committee and the Airfield Liaison Group.**
8. **To appoint Council Officers:**
 - 8.1 Tree Officer
 - 8.2 Footpath Officer
9. **Council Governance:**

In compliance with the Accounts and Audit Regulations 2015, to approve the completion of Section 1 of the Annual Governance and Accountability Return 2017/18 Part 3 - "Annual Governance Statement 2017/18" for Rattlesden Parish Council.
10. **Finance:**
 - 10.1 To receive the Clerk's financial report.
 - 10.2 To authorise payments as presented and to note income received.
 - 10.3 To appoint a Finance Councillor.

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- 10.4 In compliance with the Accounts and Audit Regulations 2015, to approve the completion of Section 2 of the Annual Governance and Accountability Return 2017/18 Part 3 - "Accounting Statements 2017/18" for Rattlesden Parish Council.
11. **To invite public questions or comment on any matter on this agenda.**
12. **Planning:**
- 12.1 To consider any applications received including:
DC/18/01853 - Oakdene, Poy Street Green - erection of chalet style one-and-a-half-storey rear extension;
DC/18/01887 - Brook House, Brettenham Road - erection of two-storey side extension;
DC/18/02056 - Hill House Farm, Top Road - erection of extension to garage to form three bays;
DC/18/02034 - Linden Lea, Mitchery Lane - erection of annexe; and
DC/18/02134 - 4 Rectory Meadow - trees in a Conservation Area - (T1) reduce the height of a false acacia by around one third; and fell one (T2) leyland cypress.
- 12.2 To note any applications considered the deadlines for which were in advance of this meeting and for which Mid Suffolk District Council (MSDC) would not allow an extension for comments.
- 12.3 To note any MSDC planning applications granted/refused.
13. **Correspondence:**
To note the list of correspondence received and to identify any matters for inclusion on the agenda of the next Ordinary Meeting.
14. **Next Meeting:**
To note that the next Ordinary Meeting of the Parish Council is scheduled for Tuesday 26 June in the Village Hall beginning at 7.30pm.



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