

RATTLEDEN PARISH COUNCIL

Report to the Ordinary Meeting of 25 July 2017

Agenda Item 7.2: Payments and Income

Councillors are recommended to authorise the following payments:

To:	Reason	Payment (£s)	VAT (£s)	Total (£s)
Litter-Picker	Salary: July 2017 (19.33 hours @ £7.50)	144.98	N/A	144.98
Parish Clerk	Salary: July 2017 (35 hours @ £11.054) Gross: £386.89 - Net £309.69 [PAYE: £77.20]	309.69	N/A	309.69
HMRC	PAYE (as above)	77.20	N/A	77.20
Litter-Picker	Salary: August 2017 (19.33 hours @ £7.50)	144.98	N/A	144.98
Parish Clerk	Salary: August 2017 (35 hours @ £11.054) Gross: £386.89 - Net £309.69 [PAYE: £77.20]	309.69	N/A	309.69
HMRC	PAYE (as above)	77.20	N/A	77.20
Mr Roger Heard	447th Bomb Group Memorial: grass-cutting (June)	60.00	0.00	60.00
The Felsham Gardeners	Single grass-cut at Rattlesden cemetery @ £190.00	190.00	0.00	190.00
The Felsham Gardeners*	Cemetery extension - tree felling and grounds maintenance - three hours @ £15.00 per hour	45.00	0.00	45.00
Parish Clerk**	Administrative expenses (01.04.17-30.06.17)	33.14	N/A	33.14
Rattlesden Village Hall Committee	Hire of the Village Hall (25.04.17, 23.05.17 and 27.06.17) @ £7.50	22.50	0.00	22.50
Parish Clerk***	Reimbursement of cost of HP Notebook and case plus wireless mouse	272.48	54.50	326.98
Parish Clerk***	Reimbursement of cost of Microsoft Office 2010	37.00	0.00	37.00
Parish Clerk***	Reimbursement of cost of WinZip 21.5 Pro Edition	43.40	8.68	52.08
	TOTAL	£1,767.26	£63.18	£1,830.44

Notes

*To be paid from reserves earmarked for the Cemetery extension.

**Represented by:

One black printer ink cartridge: £22.94

Photocopying (Annual Parish Meeting): £7.20

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Two A4 ring-binders

£3.00

***To be paid from Transparency Fund grant (all items purchased on-line to secure best value).

Councillors are asked to note the following income received:

From:	Reason	Total (£s)
TSB	Business account interest (July)	0.83
Mid Suffolk District Council	Cleansing Grant (April-June)	204.10
	TOTAL	£204.93