

RATTLEDEN PARISH COUNCIL

Members of the Council:

You are hereby summoned to an **Ordinary Meeting of the Parish Council which will be held in the Village Hall on Tuesday 25 July at 7.30pm** for the purpose of transacting the business below.

Members of the public:

Members of the public are welcome to attend and may address the Council, following item three on the agenda, when the meeting is adjourned.

Reporting on Meetings

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Would any person intending to report please give notice before the start of the meeting to the Clerk or Chairman of the Council to enable reasonable facilities to be afforded.

AGENDA

1. To receive any apologies for absence.
2. **To receive, from Members, any declarations of interest in items on the agenda in accordance with the Council's Code of Conduct.**
3. **To approve the minutes of the Ordinary Meeting of the Parish Council held on 27 June 2017.**
4. **Adjournment for:**
 - 4.1 County and District Councillor's report.
 - 4.2 Public comment and/or questions.
5. **Parish Clerk's Report.**
6. **Planning:**
 - 6.1 To consider any applications received including:
DC/17/02398 Reservoir Cottage, Poy Street Green - erection of two-storey front extension;
DC/17/03202 High Town Farm, High Town Green - construction of new six-metre wide vehicular access;
DC/17/02842 The Nest, Birds Green - Listed Building Consent - replace two casement windows to rear extension;
DC17/03503 Walnut Tree Farm, Mitchery Lane - Listed Building Consent - demolition of two curtilage listed former agricultural buildings; and
DC/17/03043 and DC/17/03044 Walnut Tree Farm, Mitchery Lane - erection of single-storey rear extension and gateway formed in garden wall and Listed Building Consent.

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- 6.2 To note any applications considered the deadlines for which were in advance of this meeting and for which Mid Suffolk District Council (MSDC) would not allow an extension for comments.
- 6.3 To note any MSDC planning applications granted/refused including:
1789/17 Avis, Lower Road - Listed Building Consent - erection of single-storey side and rear extension.
7. **Finance:**
- 7.1 To receive the Clerk's financial report.
- 7.2 To authorise payments as presented and to note income received.
- 7.3 To note the completion of the 2016-2017 internal audit, that the report of the internal auditor is awaited and that the period for the exercise of public rights (to inspect the accounting records and related documents) commenced on 3 July and will end on 11 August.
8. **Council Governance:**
- 8.1 To consider any new legislation, codes or regulatory issues and to take action as appropriate.
- 8.2 To determine if any Council decisions or actions impact upon its risk register, policies and internal controls.
9. **Correspondence:**
To consider the list of correspondence received and to take action as appropriate.
10. **Mid Suffolk District Council Electoral Review:**
To receive an update on the latest position, to consider any implications for Rattlesden and to take action as appropriate.
11. **Matters to be brought to the attention of the Council either for information or for inclusion on the agenda of a future Ordinary Meeting.**
12. **Next Meeting:**
To note that the next Ordinary Meeting of the Parish Council is scheduled for Tuesday 27 September in the Village Hall beginning at 7.30pm.



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